

Department/Division: 5001 Recreation-Administration **General Fund Fund 100**

Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Proposed Budget
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SALARIES							
51101 Salaries	204,621	224,577	238,910	190,658	66,424	64,989	115,226
51201 Part-time Salaries	17,487	6,813	7,766	6,090	4,889	7,520	
51301 Overtime	0	0	-	-	-	100	
Total Salaries	222,108	231,390	246,676	196,747	71,313	72,608	115,226
BENEFITS							
51502 City Pers Contribution	20,490	32,372	34,267	26,239	11,613	13,473	17,509
51503 Employee Paid Pers Contribution	9,553	0	-	-			
51506 Life Insurance	571	566	496	427	233	351	471
51507 Medicare Tax	3,260	3,436	3,663	2,939	1,049	1,051	1,671
51508 Social Security Tax	267	170	134	115	138	466	260
51509 Flexible Benefits - Health	17,805	18,715	24,698	26,413	17,165	17,066	24,908
51510 Retiree Health	0	0	-	-			
51511 Long-Term Disability	1,265	1,247	1,091	914	416	529	904
51602 Dental Insurance	2,312	2,272	2,287	1,988	1,147	1,140	1,482
51603 Vision Insurance	854	840	845	815	400	564	734
51605 Employee Assistance Program	85	92	66	68	110	39	52
51704 Auto Allowance	3,628	3,578	3,610	1,078	-		720
51705 Housing Allowance	3,023	2,982	3,008	2,168	-		600
51706 Phone Allowance	665	656	662	477	-		-
Total Benefits	63,778	66,925	74,826	63,640	32,270	34,680	49,310
INSURANCE							
51800 Liability Insurance	9,723	10,890	12,716	14,023	4,928	5,186	4,711
51810 Worker's Compensation	8,340	9,341	5,783	12,028	4,398	4,629	7,185
Total Insurance	18,063	20,231	18,499	26,051	9,326	9,815	11,897
SERVICES AND SUPPLIES							
52221 Communications							
52231 Equipment Maintenance	0	145	22	224	-	850	200
52232 Maintenance Structures			0	0			
52233 Memberships	725	900	900	900	310	800	800
52234 Office Expense	6,344	8,118	6,120	4,039	5,417	7,200	7,200
52235 Professional Services	8,161	9,108	6,602	6,954	7,270	7,500	7,500
52240 Rental-Real Property			0	0			
52241 Special Department Expense	858	757	2,028	767	2,761	1,690	1,690
52242 Small Tools & Supplies	264	355	247	33	68	280	100
52243 Travel & Training	5,441	2,820	1,131	2,219	2,055	1,500	3,650
52244 Utilities							
Total Services & Supplies	21,792	22,202	17,049	15,136	17,880	19,820	21,140
OTHER							
54500 Depreciation	224	4,571	4,322	4,322	4,322	4,400	
Total Other	224	4,571	4,322	4,322	4,322	4,400	-
FIXED ASSETS							
53100 Improvements							
53300 Equipment							
Total Fixed Assets	0	0	-	-	-	-	-
TOTAL BUDGET	325,965	345,319	361,372	305,895	135,111	141,324	197,573

5001 – PARKS AND RECREATION – ADMINISTRATION

Mission Statement

The mission of the Parks and Recreation Department's Administrative Program is to provide administrative support to the community recreation programs, facilities, and City Parks and Recreation staff; play a prominent role in publicizing the department's role in the community; interacting with various community groups and interested individuals; and to provide staff support to the Parks, Beaches & Recreation Commission.

Program Description

The Recreation Administrative Program functions to provide leadership support for all Recreation programs; coordinates maintenance and general improvements to City recreation facilities; is responsible for the preparation and dissemination of agendas and minutes of the Parks, Beaches and Recreation Commission; and provides payroll and budgetary functions for the department.

Budget Line Item Descriptions

52231 Equipment Maintenance

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Computer maintenance	710	0	0	0
Office equipment repairs	475	500	500	200
Telephone service calls/hookups	380	0	0	0
Annual contract copier maintenance	<u>350</u>	<u>350</u>	<u>350</u>	<u>0</u>
Total	1,915	850	850	200

52233 Memberships

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
California Parks & Recreation Society:				
Agency/Director	380	200	200	200
Recreation Supervisors (2)	600	600	400	400
California Society of Park & Recreation				
Commissioners	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	1,180	1,000	800	800

52234 Office Expense

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Postage	1,400	700	700	700
Office supplies	1,615	1,500	1,500	1,500
Printing	285	0	0	0
Sign Maker Materials	<u>7,500</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total	10,800	7,200	7,200	7,200

52235 Professional Services

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
On-Line Registration Fees	5,700	7,500	7,500	7,500

52241 Special Department Expense

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Supplies for Parks & Recreation Commission special events	570	500	500	500
Volunteer and contractual employee's fingerprinting	475	1,000	1,000	1,000
Special merit awards (plaques and other forms of recognition by the Parks & Recreation Commission)	90	100	100	100
Department of Motor Vehicles Drivers Physicals for Class B drivers and Class B license	<u>90</u>	<u>90</u>	<u>90</u>	<u>90</u>
Total	1,225	1,690	1,690	1,690

52242 Small Tools & Supplies

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Includes miscellaneous tools, keys, batteries, heavy-duty staples, etc	280	280	280	100

52243 Travel and Training

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
California Parks and Recreation Society Annual Conference:				
Registration (5)	680	680	0	750
Meals (3 days)	0	100	0	500
Lodging (2 nights)	700	700	0	1,400
Travel	0	1,000	0	1,000
California Parks and Recreation Society – Awards Dinner	<u>100</u>	<u>100</u>	<u>0</u>	<u>0</u>
Total	1,480	2,580	1,500	3,650

Department/Division: 5002 Recreation-Parks & Facility Operations

General Fund
Fund 100

Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget
SALARIES							
51101 Salaries	349						94,395
51201 Part-time Salaries	96,664	99,487	105,862	103,115	106,553	74,380	
51301 Overtime	1,074	481	233	159	953	500	
Total Salaries	98,088	99,968	106,095	103,274	107,506	74,880	94,395
BENEFITS							
51602 City Pers Contribution	(3,581)	12,284	13,242	13,217	16,484		2,571
51506 Life Insurance							81
51507 Medicare Tax	1,567	1,676	1,719	1,701	1,708	1,079	1,369
51508 Social Security Tax	9,148	1,915	1,780	1,701	1,592	4,612	4,842
51509 Flexible Benefits - Health		3,952	9,640	12,780	13,614		4,659
51510 Retiree Health	946						
51511 Long-Term Disability							133
51602 Dental Insurance	131	656	716	704	710		228
51603 Vision Insurance	59	253	270	301	247		113
51605 Employee Assistance Program							8
51704 Auto Allowance							-
51705 Housing Allowance							-
51706 Phone Allowance							84
Total Benefits	6,260	20,735	27,368	36,405	34,355	6,690	14,087
INSURANCE							
51800 Liability Insurance	2,994	3,206	3,774	4,164	4,924	5,320	3,860
51810 Worker's Compensation	2,568	2,750	3,237	3,571	4,394	4,748	5,886
Total Insurance	5,562	5,956	7,011	7,735	9,318	10,068	9,746
SERVICES AND SUPPLIES							
52200 Safety Clothing	174	0	0	190	-	300	
52221 Communications	70	0	1,630	1,190	1,344	1,200	
52231 Equipment Maintenance	5,116	2,796	4,210	6,688	1,851	2,100	
52232 Maint. Structures/Improvement/Grounds	19,613	14,846	22,743	16,925	20,289	18,300	
52233 Memberships			0	0			
52234 Office Expense	288	170	4	207	2,817	250	
52235 Professional Services	42,645	34,349	33,577	34,902	34,047	24,100	
52236 Equipment Rental	9,531	9,419	9,625	9,576	7,851	6,900	
52240 Rental-Real Property							
52241 Special Department Expense		5	0	205	52		
52242 Small Tools & Supplies	813	243	367	863	494	650	
52243 Travel and Training			0	0			
52244 Utilities	71,712	85,416	92,407	98,289	98,386	76,000	
Total Services & Supplies	149,962	147,244	184,563	169,034	167,131	129,800	
PROGRAMS							
Mission Blue							23,872
Community Center							15,703
Modular Building at BES							6,271
Sunrise Room							4,507
Portable toilets at recreational facilities							3,700
Portable toilet at Fisherman's Park							3,200
Teen Center							5,807
Community Park							28,652
4 Solano							1,431
Mission Blue Field							22,544
BES Restroom							943
Tennis Court							3,133
Total Programs							119,763
OTHER							
54500 Depreciation	64,971	71,951	71,750	477,446	71,146	72,000	
Total Other	64,971	71,951	71,750	477,446	71,146	72,000	
FIXED ASSETS							
53100 Improvements	9,246	16,241	2,000	0	5,005	1,000	
53300 Equipment	3,184	7,451	1,493	1,471	-	8,250	
Total Fixed Assets	12,430	23,692	3,493	1,471	5,005	9,250	
EXPENDITURE TRANSFERS							
54250 Indirect Costs	48,253	52,295	57,829	50,382	56,706	53,925	
Total Expenditure Transfers	48,253	52,295	57,829	50,382	56,706	53,925	
TOTAL BUDGET	387,528	421,841	438,109	839,746	451,167	355,613	237,990

5002 PARKS AND RECREATION—PARKS & FACILITIES OPERATIONS

Mission Statement

The mission of the Park and Recreation Department's Parks & Facilities Maintenance program is, in coordination with Public Works, to provide functional, clean, safe and well-maintained facilities for activities, meetings, and rental space for recreation programs, community organizations and citizen-sponsored social activities and parks for passive and active recreational activities.

Program Description

This program is responsible for the coordinated general maintenance of:

- | | |
|---|---|
| 1 - Community Park | 8 - Teen Center |
| 2 - 4 Solano Street building and playground | 9 - Modular building and Office space at Brisbane Elementary School |
| 3 - Sunrise Senior Activity Room | 10 - Park Lane Skatepark & Basketball Courts |
| 4 - Firth Park | 11 - Quarry Road Park |
| 5 - Community Center | 12 - Crocker Park Recreational Trail |
| 6 - Mission Blue Park | |
| 7 - Ball fields at Lipman and Brisbane Elementary schools | |

Budget Line Item Descriptions

52200 Safety Clothing

	2009/10	2010/2011	2011/2012	2012/2013
Safety Clothing	300	300	300	300

52221 Communications

	2009/10	2010/2011	2011/2012	2012/2013
DSL for Mission Blue	400	400	400	400
Telephone service Mission Blue Center	400	400	400	400
Telephone service Community Center	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>
Total	1,200	1,200	1,200	1,200

52231 Equipment Maintenance

	2009/10	2010/2011	2011/2012	2012/2013
Vehicle repair and maintenance on the recreation vans	1,050	1,050	1,050	1,050
Gas and oil for the recreation vans	<u>1,050</u>	<u>1,050</u>	<u>1,050</u>	<u>1,050</u>
Total	2,100	2,100	2,100	2,100

52232 Maintenance—Structures/Improvements/Grounds

	2009/10	2010/2011	2011/2012	2012/2013
Mission Blue Center and Park				
Carpet Cleaning	1,000	1,000	1,000	1,000
Operation supplies	2,800	2,800	2,800	2,800
Janitorial supplies	2,900	2,900	2,900	2,900
Teen Center				
Janitorial & Operation Supplies	1,500	1,500	1,500	1,500
Community Park				
Janitorial Supplies	2,500	2,500	2,500	2,500
BES – Recreation Office and Modular				
Janitorial Supplies	500	500	500	500
Carpet Cleaning	1,500	1,500	1,500	1,500
Community Center Library Park				
Operational Supplies	1,500	1,500	1,500	1,500
Janitorial Supplies	1,500	1,500	1,500	1,500
Community Swimming Pool				
Janitorial and Maintenance Supplies	2,500	2,500	500	500
Sunrise Room				
Repairs and Maintenance	900	900	900	900
Janitorial and Maintenance Supplies	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Total	20,300	20,300	18,300	18,300

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Office supplies	250	250	250	250
Reservation Software	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>
Total	250	250	2,750	250

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Janitorial services: MBC, Comm. Center, Sunrise Room, Teen Center, Community Swimming Pool, and BES Office and Modular	36,100	36,100	36,100	36,100
Here Comes the Guide	<u>0</u>	<u>2,000</u>	<u>2,200</u>	<u>0</u>
Total	36,100	38,100	38,300	36,100

52236 Equipment Rental

	2009/10	2010/2011	2011/2012	2012/2013
Portable toilets at recreational facilities	3,700	3,700	3,700	3,700
Portable toilet at Fisherman's Park	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
Total	6,900	6,900	6,900	6,900

52242 Small Tools & Supplies

	2009/10	2010/2011	2011/2012	2012/2013
Miscellaneous tools - hardware, vacuum cleaners, brushes, mops, buckets, ladder, etc. for the Community Center , Mission Blue Center, Pool, Teen Center, and Sunrise Room,	650	650	650	650

52244 Utilities

	2009/10	2010/2011	2011/2012	2012/2013
Park Landscaping	75,000	77,000	77,000	55,000
Mission Blue Center	11,000	12,000	12,000	12,000
Community Center	6,500	7,000	7,000	7,000
Teen Center	3,000	3,500	3,500	3,500
Sunrise Room	2,500	3,000	3,000	3,000
Recreation Department Modular	<u>2,000</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total	100,000	105,000	105,000	83,000

53100 Improvements

	2009/10	2010/2011	2011/2012	2012/2013
Community Center Floor Replacement/Resurface	0	0	3,500	0
Community Center Improvements	4,000	4,000	7,500	0
Native Plant Material	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total	5,000	5,000	12,000	1,000

53300 Equipment

	2009/10	2010/2011	2011/2012	2012/2013
Community Center				
Tables	900	900	900	900
Mission Blue Center	0	0	0	0
Replacement Chairs	350	350	350	350
Replacement Tables	500	500	500	500
Replacement Carpet			7,500	0
Renew Wood Floor			4,000	0
Repair Kitchen Floor			1,500	0
Paint lobby and Conference Room	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>6,500</u>
Total	1,750	1,750	16,750	8,250

	Budgets	
Programs	2013/14 Expenditures	2013/14 Revenues
Mission Blue	23,872	81,042
Community Center	15,703	13,969
Modular Building at BES	6,271	
Sunrise Room	4,507	
Portable toilets at recreational facilities	3,700	
Portable toilet at Fisherman's Park	3,200	
Teen Center	5,807	
Community Park	28,652	10,000
4 Solano	1,431	
Mission Blue Field	22,544	8,000
BES Restroom	943	
Tennis Court	3,133	
Total	119,763	113,010

Department/Division: 5003 Recreation-Youth Activities							General Fund Fund 100	
Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget	
SALARIES								
51101 Salaries	143,375	144,778	146,251	146,582	145,449	143,344	219,383	
51201 Part-time Salaries	120,386	126,661	135,083	131,266	138,818	163,974		
51301 Overtime	58	86	62	35	29	100		
Total Salaries	263,818	271,525	281,397	277,884	284,296	297,418	219,383	
BENEFITS								
51502 City Pers Contribution	17,825	26,873	26,529	26,738	30,871	29,717	7,712	
51506 Life Insurance	543	526	461	461	463	709	243	
51507 Medicare Tax	3,783	3,917	4,028	3,991	4,199	4,311	3,181	
51508 Social Security Tax	4,655	5,099	5,744	5,391	6,165	9,546	10,570	
51509 Flexible Benefits - Health	34,168	35,834	37,941	42,532	40,988	34,986	12,902	
51510 Retiree Health	0	0	-	-	-	-	-	
51511 Long-Term Disability	1,029	1,045	913	913	917	1,167	398	
51602 Dental Insurance	2,814	2,740	2,800	2,799	2,443	1,995	684	
51603 Vision Insurance	1,040	1,012	1,034	1,156	844	988	339	
51605 Employee Assistance Program	80	80	68	68	80	89	24	
51704 Auto Allowance	0	0	-	-	-	-	-	
51705 Housing Allowance	0	0	-	-	-	-	-	
51706 Phone Allowance	740	730	737	737	739	735	252	
Total Benefits	66,677	77,857	80,255	84,787	87,698	84,222	38,304	
INSURANCE								
51800 Liability Insurance	11,604	12,688	14,720	16,242	19,718	21,266	8,970	
51810 Worker's Compensation	9,953	10,863	12,626	13,931	17,598	18,980	13,681	
Total Insurance	21,557	23,551	27,346	30,173	37,316	40,246	22,651	
SERVICES AND SUPPLIES								
52231 Equipment Maintenance		25	-	-	-	-	-	
52234 Office Expense	380	546	5	-	87	-	-	
52235 Professional Services	34,357	34,758	21,757	21,469	12,724	24,200	-	
52236 Equipment Rental	8,139	10,665	6,612	4,172	7,759	14,450	-	
52240 Rent-Real Property								
52241 Special Department Expense	33,544	25,663	22,359	31,105	22,142	24,100	-	
52242 Small Tools & Supplies	144	3	9	-	82	100	-	
52243 Travel & Training	582	0	35	-	-	-	-	
52244 Utilities								
Total Services & Supplies	77,147	71,960	50,777	56,747	42,794	62,650	0	
OTHER								
52900 Contributions	159,067	96,715	29,365	161,657	114,463	104,900	-	
54500 Depreciation	3,273	3,273	3,273	1,905	874	3,273	-	
Total Other	162,340	99,988	32,638	163,562	115,337	108,173	-	
6-8th Grade Basketball							4,920	
2-3rd Grade Basketball							417	
6-8th Grade Volleyball							2,030	
6-8th Grade Flag Football							2,100	
6-10 year old Baseball							2,723	
Preschool							2,023	
Kindercare							946	
Art Class							1,140	
Music Together							806	
Tiny Tots							726	
After School							5,259	
Summer Camp							18,336	
Winter Camp							2,976	
Spring Camp							2,149	
Summer Prs-School							127	
BES Contribution							38,000	
High School Bus							85,000	
Total Programs							169,676	
FIXED ASSETS								
53300 Equipment								
Total Fixed Assets	0	0	0	0	0	0	0	
EXPENDITURE TRANSFERS								
54250 Indirect Costs	101,115	116,336	22,429	3,518	102,673	92,141	-	
Total Expenditure Transfers	101,115	116,336	22,429	3,518	102,673	92,141	-	
TOTAL BUDGET	892,654	860,837	494,841	616,871	676,114	865,051	448,016	

5003 PARKS AND RECREATION—YOUTH ACTIVITIES

Mission Statement

The mission of the Park and Recreation Department's Youth Activities Program is to provide a variety of recreational opportunities for Brisbane youth in safe and pleasant facilities that enrich their lives and aid in their physical and social development.

Program Description

This program supports a comprehensive array of youth classes and programs that include sports, leisure activities, special classes, seasonal camps, trips and social interaction.

Budget Line Item Descriptions

52200 Safety Clothing

	2009/10	2010/2011	2011/2012	2012/2013
Staff Clothing	475	475	0	0

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Elementary and middle school sports program/coaches/league fees/officials/clinics	13,000	13,000	13,000	13,000
Music Together	0	0	0	0
Tae Kwon Do Instructor	3,400	3,400	3,400	3,400
Youth Art	3,400	3,400	3,640	3,640
Tennis Instructor	900	900	900	900
Baton Instructor	1,100	1,100	1,200	1,200
Tiny Tot Playgroup (M.O.B.)	1,700	1,700	1,760	1,760
Youth dance DJ	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total	23,800	23,800	24,200	24,200

52236 Equipment Rental

	2009/10	2010/2011	2011/2012	2012/2013
Transportation for Summer Camp	6,400	6,400	7,650	7,650
Transportation for Winter Camp	2,550	2,550	3,400	3,400
Transportation for Spring Camp	<u>850</u>	<u>850</u>	<u>3,400</u>	<u>3,400</u>
Total	9,800	9,800	14,450	14,450

52241 Special Departmental Expense

	2009/10	2010/2011	2011/2012	2012/2013
Seasonal Camps	14,200	14,200	14,000	14,000
Youth Sports	12,000	12,000	6,000	6,000
Club Rec A.S.	2,550	2,550	2,500	2,500
Pre School	1,500	1,500	1,500	1,500
Tiny Tot Playgroup	<u>400</u>	<u>400</u>	<u>100</u>	<u>100</u>
Total	30,650	30,650	24,100	24,100

52242 Small Tools and Supplies

	2009/10	2010/2011	2011/2012	2012/2013
Included are tools and supplies used by the Preschool/Youth Program such as wrenches, screwdrivers, hoses, ladders, vacuum cleaners, paint, brushes, sign paper, etc	300	300	100	100

52900 Contributions

	2009/10	2010/2011	2011/2012	2012/2013
Brisbane School District ¹	37,400	37,400	37,400	37,400
Jefferson High School Subsidy ²	<u>67,500</u>	<u>67,500</u>	<u>67,500</u>	<u>67,500</u>
Total	104,900	104,900	104,900	104,900

¹This subsidy was used during 2010/11 for the following activities:

- Brisbane Homework Center
- Lipman Homework Center
- Student user Fees/Technology
- Lipman Multipurpose room extra cleaning
- Lipman M/P Restroom extra cleaning
- BES office space

²This subsidy is proposed to be used for

- Transportation
- After school classes

Programs	Budgets		Participants
	2013/14 Expenditures	2013/14 Revenues	
6-8 th Grade Basketball	4,920	2,686	42
2-3 rd Grade Basketball	417	720	10
6-8 th Grade Volleyball	2,030	1,087	22
6-8 th Grade Flag Football	2,100	1,142	18
5-10 year old Baseball	2,723	3,138	50
Preschool	2,023	37,940	20
Kindercare	946	8,487	23
Art Class	1,140	1,547	37
Music Together	806	1,653	18
Tiny Tots	726	999	10
After School	5,259	59,386	59
Summer Camp	18,336	62,310	56
Winter Camp	2,976	7,395	27
Spring Camp	2,149	6,099	34
Summer Pre- School	127	1,190	15
BES Contribution	38,000	0	
High School Bus	85,000	16,000	50
Total	169,678	211,779	

Department/Division: 5004 Recreation-Adult Activities General Fund

Fund 100

	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget
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SALARIES							
51101 Salaries							
51201 Part-time Salaries	0	458	1,633	2,705	2,536	3,459	-
51301 Overtime	0	0					
Total Salaries	0	458	1,633	2,705	2,536	3,459	-
BENEFITS							
51502 City Pers Contribution		65	224	391	430		-
51506 Life Insurance							-
51507 Medicare Tax	0	7	24	41	37	50	-
51508 Social Security Tax	0	0	4	-	-	214	-
51509 Flexible Benefits - Health							-
51510 Retiree Health							-
51511 Long-Term Disability							-
51602 Dental Insurance							-
51603 Vision Insurance							-
51605 Employee Assistance Program							-
51704 Auto Allowance							-
51705 Housing Allowance							-
51706 Phone Allowance							-
Total Benefits	0	72	251	432	467	265	-
INSURANCE							
51800 Liability Insurance	139	149	176	194	229	247	-
51810 Worker's Compensation	119	128	151	166	204	221	-
Total Insurance	258	277	327	360	433	468	-
SERVICES AND SUPPLIES							
52232 Maintenance - Structures	71						
52233 Memberships	0	117	100	-	-	100	
52234 Office Expense	89	105	98	42	13	200	
52235 Professional Services	18,610	14,132	15,025	13,773	19,313	32,811	
52240 Rental-Real Property	0	0					
52241 Special Department Expense	2,570	2,671	2,163	680	1,357	3,650	
52242 Small Tools & Supplies	0	0	13	-	-	50	
Total Services & Supplies	21,269	17,025	17,399	14,495	20,683	36,811	-
Boot Camp							2,306
Line Dance							314
Oil Painting							2,860
Tai Chi							983
Tae Kwon Do							960
Yoga							2,453
Tennis							79
Zumba							928
Fitness							345
Adult Softball							3,731
Total Other	0	-	-	-	-	-	14,979
OTHER							
54500 Depreciation	2,148	2,148	2,148	2,148	2,148	2,148	
Total Other	2,148	2,148	2,148	2,148	2,148	2,148	-
EXPENDITURE TRANSFERS							
54250 Indirect Costs	7,504	8,524	6,830	6,413	5,988	6,089	
Total Expenditure Transfers	7,504	8,524	6,830	6,413	5,988	6,089	-
TOTAL BUDGET	31,250	28,504	28,588	28,552	32,255	49,240	14,979

5004 PARKS AND RECREATION—ADULT ACTIVITIES

Mission Statement

The mission of the Parks and Recreation Department's Adult Activities Program is to provide adults (18 years and older) with a variety of leisure time activities and programs held at safe and aesthetically pleasing facilities.

Program Description

This program offers adults leisure time opportunities, including adult sports leagues, special interest classes and activities, and special events.

Budget Line Item Descriptions

Memberships

	2009/10	2010/2011	2011/2012	2012/2013
League Fees	0	0	100	100

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Included are office supplies required for adult activities such as paper, pens, notebooks, scissors, calculators, etc.	250	250	200	200

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Dance Instructors	8,600	8,600	8,600	8,600
Yoga Instructors	5,700	5,700	5,700	5,700
Softball Umpires	6,300	6,300	6,300	6,300
Other Contractual Instructors	2,500	2,500	1,000	1,000
Tai Chi Instructor	1,900	1,900	1,848	1,848
Basketball Referees	1,900	1,900	1,890	1,890
Tae Kwon Do Instructor	1,500	1,500	3,410	3,410
Co-ed Volleyball Referees	1,200	1,200	1,225	1,225
Fitness Instructors	1,200	1,200	0	0
Tennis Instructor	2,500	2,500	2,478	2,478
Digital Photography Instructors	<u>360</u>	<u>360</u>	<u>360</u>	<u>360</u>
Total	33,660	33,660	32,811	32,811

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
Awards for adult softball, volleyball and basketball leagues	2,800	2,800	2,750	2,750
Dance Instructors	400	400	400	400
Yoga Instructors	200	200	200	200
Softball Umpires	200	200	200	200
Scorebooks and miscellaneous supplies	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
Total	3,700	3,700	3,650	3,650

52242 Small Tools and Supplies

	2009/10	2010/2011	2011/2012	2012/2013
Includes keys, locks, tape, staplers, batteries, paint, extension cords, small tools, rakes, and shovels	285	285	50	50

Programs	Budgets		
	2013/14 Expenditures	2013/14 Revenues	2013/14 Participants
Boot Camp	2,306	3,077	32
Line Dance	314	616	132
Oil Painting	2,880	4,181	15
Tai Chi	983	1,101	20
Tae Kwon Do	960	1,850	24
Yoga	2,453	3,680	40
Tennis	79	158	5
Zumba	928	1,427	23
Fitness	345	362	3
Adult Softball	3,731	2,218	60
Total	14,979	18,668	

Department/Division: 5005 Recreation-Senior Citizens Activities							General Fund Fund 100	
Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget	
SALARIES								
51101 Salaries								
51201 Part-time Salaries	20,721	22,043	21,706	22,277	22,414	22,235	38,424	
Total Salaries	20,721	22,043	21,706	22,277	22,414	22,235	38,424	
BENEFITS								
51502 City Pers Contribution	741	774	698	788	969	4,609	6,059	
51506 Life Insurance							81	
51507 Medicare Tax	144	79	72	82	107	322	557	
51508 Social Security Tax	115	0					-	
51509 Flexible Benefits - Health			(205)				4,659	
51510 Retiree Health								
51511 Long-Term Disability							133	
51602 Dental Insurance							228	
51603 Vision Insurance			(6)				113	
51605 Employee Assistance Program							8	
51704 Auto Allowance							-	
51705 Housing Allowance							-	
51706 Phone Allowance							84	
Total Benefits	1,000	853	559	870	1,076	4,932	11,922	
INSURANCE								
51800 Liability Insurance	979	1,048	1,234	1,361	1,472	1,590	1,571	
51810 Worker's Compensation	840	899	1,058	1,168	1,314	1,419	2,396	
Total Insurance	1,819	1,947	2,292	2,529	2,786	3,010	3,967	
SERVICES AND SUPPLIES								
52221 Communications	38	0	-	-	-	-	-	
52231 Equipment Maintenance								
52234 Office Expense	47							
52235 Professional Services	4,500	6,520	5,495	6,370	7,190	8,000		
52236 Equipment Rental		97						
52240 Rental-Real Property								
52241 Special Department Expense	4,972	5,545	6,005	2,248	5,965	6,000		
52242 Small Tools & Supplies		31						
Total Services & Supplies	9,556	12,194	11,500	8,618	13,155	14,000	-	
Senior Club							23,200	
Bingo							1,056	
Movie Day							168	
Art							3,110	
Agile Aging							1,450	
Computer Class							2,150	
Knitting							-	
Sunrise Room Drop-ins							-	
Total Programs	0	-	-	-	-	-	34,134	
OTHER								
52900 Contributions	20,400	22,100	20,400	20,400	18,700	20,400		
54500 Depreciation								
Total Other	20,400	22,100	20,400	20,400	18,700	20,400	-	
FIXED ASSETS								
53300 Equipment	1,812	0	73	109	82	380		
Total Fixed Assets	1,812	0	73	109	82	380	-	
EXPENDITURE TRANSFERS								
54250 Indirect Costs	10,322	11,514	11,119	9,093	10,598	7,775		
Total Expenditure Transfers	10,322	11,514	11,119	9,093	10,598	7,775	-	
TOTAL BUDGET	65,630	70,651	67,648	63,896	68,811	72,731	85,447	

5005 – PARKS AND RECREATION—SENIOR CITIZENS ACTIVITIES

Mission Statement

The mission of the Parks and Recreation Department's Senior Citizens Activities Program is to provide seniors with a dedicated space for meetings and activities, and support services for their social, emotional and physical needs.

Program Description

The Senior Citizens Activities program strives to maintain functioning and safe facilities; provide programs and support staff; to provide funding for the weekly senior luncheon program and travel; and to provide volunteer opportunities in a wide range of other recreation programs.

Budget Line Item Descriptions

52221 Communications

	2009/10	2010/2011	2011/2012	2012/2013
Provides for phone services at the Sunrise Senior Activity Room	450	450	0	0

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Class instructors	4,500	4,500	8,000	8,000

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
Trips	2,800	2,800	2,800	2,800
Instructional supplies	<u>1,700</u>	<u>1,700</u>	<u>3,200</u>	<u>3,200</u>
Total	4,500	4,500	6,000	6,000

52900 Contributions

	2009/10	2010/2011	2011/2012	2012/2013
This account provides for the monthly contribution by the City to the Brisbane Senior's Club	20,400	20,400	20,400	20,400

53300 Equipment

	2009/10	2010/2011	2011/2012	2012/2013
Replacement of equipment (chairs, tables etc.) at the Sunrise Senior Activity Room	380	380	380	380

Programs	Budgets		
	2013/14 Expenditures	2013/14 Revenues	2013/14 Participants
Senior Club	23,200	-	1,680
Bingo	1,056		491
Movie Day	168		412
Art	3,110		274
Agile Aging	1,450		408
Computer Class	2,150		306
Knitting	-		165
Sunrise Room Drop- ins			
Total	31,134	-	

Department/Division: 5006 Recreation-Special Events/Communications General Fund
Fund 100

Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget
SALARIES							
51101 Salaries							
51201 Part-time Salaries	1,337	1,649	1,595	1,708	2,467	2,484	16,300
51301 Overtime				872			
Total Salaries	1,337	1,649	1,595	2,580	2,467	2,484	16,300
BENEFITS							
51502 City Pers Contribution	50	214	178	202	383		2,571
51506 Life Insurance							81
51507 Medicare Tax	21	30	23	23	41	36	236
51508 Social Security Tax	55	34	21	37	41	154	-
51509 Flexible Benefits - Health	23	130	85	301	290		4,659
51510 Retiree Health							
51511 Long-Term Disability							133
51602 Dental Insurance	2	22	6	19	16		228
51603 Vision Insurance	1	8	2	8	6		113
51605 Employee Assistance Program							8
51704 Auto Allowance							-
51705 Housing Allowance							-
51706 Phone Allowance							84
Total Benefits	152	437	314	590	776	190	8,113
INSURANCE							
51800 Liability Insurance	124	133	156	172	164	178	666
51810 Worker's Compensation	106	114	134	148	147	159	1,016
Total Insurance	230	247	290	320	311	338	1,683
SERVICES AND SUPPLIES							
52233 Memberships							
52234 Office Expense	27,741	15,314	2,553	1,157	500	2,000	
52235 Professional Services	7,680	9,942	6,350	6,000			
52240 Rent-Real Property	0	0					
52241 Special Department Expense	58,096	47,245	43,063	31,327	36,933	44,500	
52243 Travel and Training							
Total Services & Supplies	93,516	72,501	51,966	38,484	37,433	46,500	-
PROGRAMS							
Day in the Park							21,944
Concerts in the Park							9,000
Movies at the Marina							
Festival of Lights							4,154
Beautification Day							724
Lagoon Clean-up Day							870
Brisbane day at Giants							1,010
Brisbane Derby							3,738
Hydrant Painting							500
Total Programs	0	0	0	0	0	0	41,940
FIXED ASSETS							
53100 Improvements							
53300 Equipment							
54500 Depreciation	425	425	425	425	425	425	
Total Fixed Assets	425	425	425	425	425	425	0
EXPENDITURE TRANSFERS							
54250 Indirect Costs	16,413	18,253	7,764	7,708	6,875	3,308	
Total Expenditure Transfers	16,413	18,253	7,764	7,708	6,875	3,308	-
TOTAL BUDGET	112,073	93,512	62,354	50,107	48,288	53,244	68,035

5006 PARKS AND RECREATION—SPECIAL EVENTS/CITIZEN COMMUNICATION

Mission Statement

The mission of the Parks and Recreation Department's Special Events/Citizen Communication is to coordinate special events of community interest, and to provide written publications of interest to citizens of Brisbane, with the intent of encouraging community participation and involvement.

Program Description

This program is responsible for coordinating special events such as the Community Festival, Festival of Lights, Star Awards, Concerts in the Park, Monte Carlo Night, Beautification Day, Fitness Fair, Water Carnival, Giants Community Night, Fire Hydrant Painting Program and Lagoon Clean-up Day.

Budget Line Item Descriptions

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Printing	0	0	2,000	2,000

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
Day in the Park/Community Festival	21,000	21,000	21,000	21,000
Concerts in the Park	18,000	19,000	19,000	19,000
Monte Carlo Night	4,000	4,000	0	0
Festival of Lights	3,000	3,000	3,000	3,000
Beautification Day	600	600	600	600
Fire Hydrant Painting	500	500	500	500
Lagoon Clean-up Day	400	400	400	400
Total	47,500	48,500	44,500	44,500

Programs	Budgets		
	2013/14 Expenditures	2013/14 Revenues	2013/14 Participants
Day in the Park	21,944	3,005	600
Concerts in the Park	9,000	9,000	1,500
Festival of Lights	4,154		400
Beautification Day	724		42
Lagoon Clean-up Day	870	400	72
Brisbane day at Giants	1,010	1,010	75
Brisbane Derby	3,738	3,800	34
Hydrant Painting	500	-	-
Total	41,940	17,215	

Department/Division: 5007 Recreation-Teen Activities

General Fund
Fund 100

Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget
SALARIES							
51101 Salaries	25,123	20,683	20,873	20,873	22,531	20,478	81,576
51201 Part-time Salaries	25,894	26,440	37,715	28,782	23,477	41,030	
51301 Overtime							
Total Salaries	51,017	47,122	58,588	49,655	46,008	61,508	81,576
BENEFITS							
51502 City Pers Contribution	2,017	2,937	2,934	2,921	3,528	4,245	6,426
51506 Life Insurance	78	75	66	66	66	101	203
51507 Medicare Tax	741	685	652	722	647	892	1,183
51508 Social Security Tax	1,578	1,639	2,338	1,785	1,456	2,544	2,531
51509 Flexible Benefits - Health	3,249	3,299	3,450	3,849	4,226	4,267	8,960
51510 Retiree Health	0	0	-	-			
51511 Long-Term Disability	124	149	130	130	131	167	332
51602 Dental Insurance	287	283	286	286	287	285	570
51603 Vision Insurance	106	105	106	119	100	141	282
51605 Employee Assistance Program	6	14	10	10	10	10	20
51704 Auto Allowance	0	0	-	-			
51705 Housing Allowance	0	0	-	-			
51706 Phone Allowance	106	104	105	105	106	105	210
Total Benefits	8,293	9,292	10,277	9,993	10,555	12,756	20,717
INSURANCE							
51800 Liability Insurance	2,729	3,009	2,136	2,357	4,077	4,399	3,335
51810 Worker's Compensation	2,340	2,581	1,832	2,022	3,639	3,926	5,087
Total Insurance	5,069	5,590	3,968	4,379	7,716	8,326	8,422
SERVICES AND SUPPLIES							
52221 Communications	0	0	-	-	-	-	
52231 Equipment Maintenance	0	285	-	-	-	500	
52232 Maint. Structures/Improvement.Grounds	9	0					
52233 Memberships	0	0					
52234 Office Expense	375	397	109	-	5	500	
52235 Professional Services	2,953	1,880	2,304	1,954	2,104	2,600	
52236 Equipment Rental	0	0	-	-			
52241 Special Department Expense	2,002	3,255	2,603	551	822	4,500	
52242 Small Tools & Supplies	13	101	26	18	11	100	
52243 Travel & Training	30	2,176	5,287	7,375	3,964	5,000	
52244 Utilities	0	0					
Total Services & Supplies	5,383	8,094	10,330	9,898	6,906	13,200	-
6-8 th Grade Dances							1,600
Drop-in at Teen Center							3,700
Field Trips							1,300
Youth Adversary Committee							600
Total Other	0	-	-	-	-	-	7,200
OTHER							
54500 Depreciation	2,372	2,372	2,372	2,372	2,372	2,372	
Total Other	2,372	2,372	2,372	2,372	2,372	2,372	-
FIXED ASSETS							
53100 Improvements							
53300 Equipment	425	0	373	819	-	1,000	
Total Fixed Assets	425	0	373	819	-	1,000	-
EXPENDITURE TRANSFERS							
54250 Indirect Costs	21,001	24,395	15,772	11,028	19,259	18,175	
Total Expenditure Transfers	21,001	24,395	15,772	11,028	19,259	18,175	-
TOTAL BUDGET	83,560	96,865	101,679	88,145	92,817	117,337	117,915

5007 – PARKS AND RECREATION – TEEN ACTIVITIES AND PROGRAMS

Mission Statement

The mission of the Parks and Recreation Department's Teen Activities and Programs is to provide youth, ages 11 through 18 years, with programs, activities and a safe and nurturing facility dedicated to meet their leisure time needs.

Program Description

The function of the Teen Programs is to offer programs and activities to Brisbane teens that enrich their lives and foster healthy, positive lifestyles while meeting their educational, recreational and/or social needs.

Budget Line Item Descriptions

52231 Equipment Maintenance

	2009/10	2010/2011	2011/2012	2012/2013
Computer repairs	760	760	500	500

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Postage	200	200	200	200
Office supplies	250	250	250	250
Books and magazines	100	100	100	0
Advertising	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
Total	600	600	600	500

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Disc Jockey	1,900	1,900	1,900	1,900
Alarm system	<u>700</u>	<u>700</u>	<u>700</u>	<u>700</u>
Total	2,600	2,600	2,600	2,600

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
General recreation supplies	1,600	1,600	1,600	1,600
Field trips (Camping, spring/winter/summer excursions)	1,300	1,300	1,300	1,300
Dance and party food and supplies	1,000	1,000	1,000	1,000
Special merit awards (trophies, T-shirts, recognition plaques)	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
Total	4,500	4,500	4,500	4,500

52242 Small Tools

	2009/10	2010/2011	2011/2012	2012/2013
Miscellaneous supplies	220	220	100	100

52243 Travel and Training

	2009/10	2010/2011	2011/2012	2012/2013
Training of five Youth Advisory Committee members through the California Parks and Recreation Society's YAC Attack Program	220	220	200	0
Youth and Teen Resources programs	100	100	100	0
Tuition Reimbursement	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>
Total	320	320	5,300	5,000

53300 Equipment

	2009/10	2010/2011	2011/2012	2012/2013
Chairs	380	380	400	400
Computer Furniture	475	475	0	0
Computers and Game Console			2,500	0
Indoor furniture	380	380	400	400
Tables	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	1,435	1,435	3,500	1,000

Programs	Budgets		Participants
	2013/14 Expenditures	2013/14 Revenues	
6-8 th Grade Dances	1,600	1,580	316
Drop-in at Teen Center	3,700	0	1,165
Field Trips	1300		
Youth Adversary Committee	600		
Total	7,200	1,580	

Department/Division: 5008 Recreation- Aquatics

General Fund
Fund 100

Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Approved Budget	2013/14 Recommended Budget
SALARIES							
51101 Salaries	49,714	80,169	81,459	82,092	64,063		
51201 Part-time Salaries	127,224	149,865	170,878	169,858	168,956	171,087	194,682
51301 Overtime	338	160	563	574	879	750	700
Total Salaries	177,276	230,184	252,900	252,524	233,898	171,837	195,382
BENEFITS							
51502 City Pers Contribution	4,850	13,046	13,441	13,621	12,941	-	3,856
51506 Life Insurance	190	301	264	264	189	-	122
51507 Medicare Tax	2,591	3,491	3,668	3,663	3,393	2,481	2,823
51508 Social Security Tax	7,577	9,629	9,419	9,587	9,527	10,607	10,554
51509 Flexible Benefits - Health	3,840	5,163	5,591	5,828	5,027	-	5,376
51510 Retiree Health	0	0	-	-	-	-	-
51511 Long-Term Disability	369	597	522	522	373	-	199
51602 Dental Insurance	703	1,133	1,143	1,159	945	-	342
51603 Vision Insurance	260	418	422	453	372	-	169
51605 Employee Assistance Program	30	47	39	39	33	-	12
51704 Auto Allowance	0	0	-	-	-	-	-
51705 Housing Allowance	0	0	-	-	-	-	-
51706 Phone Allowance	16	0	-	-	-	-	126
Total Benefits	20,426	33,826	34,509	35,134	32,799	13,088	23,579
INSURANCE							
51800 Liability Insurance	9,276	9,276	10,223	10,174	16,769	12,237	7,960
51810 Worker's Compensation	7,957	7,957	8,768	8,726	14,966	10,922	12,140
Total Insurance	17,233	17,233	18,991	18,900	31,735	23,159	20,100
SERVICES AND SUPPLIES							
52200 Safety Clothing	987	2,726	1,157	598	165	1,859	1,859
52221 Communications	1,488	1,890	1,710	1,569	1,420	1,779	1,779
52231 Equipment Maintenance	0	0	-	-	1,682	-	-
52232 Maint. Structures/Improvement Grounds	0	0	9,129	1,516	21,144	17,622	17,622
52233 Memberships	0	0	25	-	-	-	-
52234 Office Expense	1,783	2,274	974	1,037	889	950	950
52235 Professional Services	8,304	12,591	17,374	12,751	17,087	11,020	23,020
52236 Equipment Rental	0	0	-	-	-	-	-
52240 Rental of Real Property	0	0	-	-	-	-	-
52241 Special Department Expense	27,820	26,228	29,127	26,506	6,623	5,350	5,350
52242 Small Tools & Supplies	5,415	3,053	1,205	2,309	2,026	3,040	3,040
52243 Travel & Training	439	125	939	-	96	-	-
52244 Utilities	59,262	55,181	49,552	47,858	49,151	64,200	80,000
Total Services & Supplies	105,498	104,088	111,192	94,144	100,282	105,820	133,820
OTHER							
54500 Depreciation	72,177	76,092	76,931	78,485	77,855	77,000	-
Total Other	72,177	76,092	76,931	78,485	77,855	77,000	-
FIXED ASSETS							
53300 Equipment			(8,054)		7,630		
Total Fixed Assets	0	0	(8,054)	-	7,630	-	-
EXPENDITURE TRANSFERS							
54250 Indirect Costs	91,824	103,385	92,653	72,999	93,709	73,243	-
Total Expenditure Transfers	91,824	103,385	92,653	72,999	93,709	73,243	-
TOTAL BUDGET	484,434	564,788	579,122	552,186	577,908	464,147	372,681

5008 – PARKS AND RECREATION – AQUATICS

Mission Statement

The mission of the Aquatics Program is to provide a comprehensive swim program and superior facility for all ages at the Community Swimming Pool.

Program Description

The Community Pool functions as a year-round swimming pool providing recreation opportunities and health and wellness programs for the entire community. The Aquatics Program includes American Red Cross Swim Lessons, adult lap swim programs, recreation swimming for families, birthday party packages, teen parties, private facility rentals, fitness classes, infant and preschool programs, lifeguard training classes, Water Safety Instructor classes, special events, masters swimming, youth swim team, adult intensive swim camp, Lipman School Educational Programs, scuba diving classes, and special needs swim programs.

Budget Line Item Descriptions

52200 Safety Clothing

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Safety clothing	1,859	1,859	1,859	1,859

52221 Communications

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Central alarm system services	1,209	1,209	1,209	1,209
Telephone service	<u>570</u>	<u>570</u>	<u>570</u>	<u>570</u>
Total	1,779	1,779	1,779	1,779

52232 Maintenance – Structural

	Budgets			
	2010/11	2011/12	2012/13	2013/14
Pool Chemicals	17,622	17,622	17,622	17,622

52234 Office Expense

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Office supplies	665	665	665	665
Monthly passes, punch passes, day camp passes and wrist bands	<u>285</u>	<u>285</u>	<u>285</u>	<u>285</u>
Total	950	950	950	950

52235 Professional Services

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Water Aerobics Instructor	9,500	9,500	9,500	9,500
Swim Coach	1,520	1,520	1,520	1,520
Janitorial Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,000</u>
Total	11,020	11,020	11,020	23,020

52241 Special Department Expense

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
American Red Cross training materials, certification fees, service support fees, and books	1,425	1,425	1,425	1,425
Summer sports/aquatic camp (new)	1,425	1,425	1,425	1,425
Swim Camp – Adult (sponsored event)	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total	5,350	5,350	5,350	5,350

52242 Small Tools & Supplies

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
Pool operating supplies including kickboards, rescue tubes, ring buoys, lifeguard umbrellas, swimming supplies for sale (caps, goggles, etc.), and CPR first aid supplies.	3,040	3,040	3,040	3,040

52243 Travel and Training

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
California Aquatics Management School (Asilomar)	665	665	0	0

52244 Utilities

	Budgets			
	2010/2011	2011/2012	2012/2013	2013/14
PG&E	49,200	49,200	49,200	50,000
Water and Sewer	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>30,000</u>
Total	64,200	64,200	64,200	80,000

53300 Equipment

	2010/2011	2011/2012	2012/2013	2013/14
Pool Vacuum		6,000		