

**OPEN SPACE & ECOLOGY COMMITTEE  
MINUTES**

October 25, 2017 6:30 PM  
Community Meeting Room  
Brisbane City Hall  
50 Park Place, Brisbane, CA 94005

**Call to order:**

Fieldman called the meeting to order at 6:44 PM.

**Committee members present:** Fieldman, Hayuk, Salmon, Ebel, Ankenbruck

**Committee members absent:** Abney, Vladimirova

**Staff members present:** Deputy Director of Public Works Kinser  
Engineering Technician Sage

**1. Adoption of the agenda**

- Agenda Adopted

**2. Presentation on Annual Brisbane Acres Vegetation Management – Mark Heath and Dan Brubaker, Shelterbelt Builders**

- Shelterbelt gave a detailed presentation covering the work they did in 2017 on city-owned sites in the Brisbane Acres. They remarked on how the annual vegetation management has resulted in relatively healthy habitats. They reported on the recent work they carried out in Firth Canyon, invasive removal and soil stabilization.

- The Firth Canyon ivy removal cost less than budgeted for restoration of the area. Staff will consider funding replanting of natives in the area. The committee suggested the following: Remove ivy in the upper part of Costaños Canyon, purchase plants for a volunteer planting day in Firth Canyon, restore the canyon along San Mateo Lane, or improve the access trail leading up and out of Firth Canyon.

- The committee requested that Shelterbelt note and report any rare species that they encounter during their work going forward.

- The committee thanked Shelterbelt for their work and Council for funding to make it possible.

**3. Oral Communications (public comment)\***

No comments

**4. Approval of the minutes**

- The minutes were approved with the following corrections: Barbara Ebel was present at September's meeting and spelling correction for Ankenbruck.

**5. Review letter to Council regarding requested changes to tree removal permit ordinance**

- The committee wants to persuade City Council to revisit the City's tree removal permitting process. Staff presented a draft letter for the committee to review.

The committee chair will work on revising the letter based on the discussion regarding the following topics: current language in the ordinance, community benefit and expectations, replacement, and speciation.

- The committee will review a revised letter at the next meeting.

**6. Subcommittee reports/ Calendar items/ Chair and committee member matters**

**Climate Action Plan** – Toolkit coupons will be published in the November Star/City News.

**Day in the Park** – The committee does not feel that there is a benefit to having the booths on the street, and they noted that community interaction has dropped off. They requested a meeting between this subcommittee and Parks and Rec staff/commisioners to discuss booth placements.

**Festival Tree** – In response to an inquiry, staff reported that Davey Tree's response regarding climbing of the existing festival tree by kids was not negatively impacting the tree's health.

**Habitat Restoration Day** – The subcommittee requested an additional habitat restoration day for this winter, to plant in the recently cleared Firth Canyon. Suggested dates were Saturdays, January 20, 27, or February 3. The subcommittee requested April 21, 2018 for the spring Habitat Restoration Day and June 16 or 23, 2018 for the summer habitat restoration day.

Staff reported that the recent Lagoon Clean-Up had 30 volunteers and resulted in 3,600 gallons of garbage being picked up.

**Waste Stream** – The committee asked that staff contact SSF Scavenger to inquire about informational videos regarding waste stream diversion and the status of the locking bins.

**PCA Grant Application** – Kima and Megan volunteered to serve on this new subcommittee.

- San Bruno Mountain Watch will be having their next plant sale on 11/11/17.

**7. Staff updates**

- Staff reported on the successful reach of recent sustainability workshop Facebook posts.

- Based on the committee's recent discussions regarding tree maintenance, staff added some language to the upcoming Star article about the City wide clean-up day that is approaching.

- Staff shared the SMC alert information with the committee.

**8. Set next meeting date**

- November 15<sup>th</sup> set as next meeting date.

**9. The meeting adjourned at 8:37pm.**