

**OPEN SPACE & ECOLOGY COMMITTEE  
MINUTES**

June 27, 2018 6:30 PM  
Community Meeting Room  
Brisbane City Hall  
50 Park Place, Brisbane, CA 94005

**Called to order at 6:32 PM.**

**Committee members present:** Ankenbruck, Treyz, Ebel, Salmon, Dykes, Rogers

**Committee members absent:** Fieldman

**Staff members present:** Deputy Director of Public Works Kinser  
Sustainability Management Analyst Etherton  
Sustainability Intern Deschaumes

**1. Roll call**

**2. Adoption of the agenda**

Agenda adopted.

**3. Oral Communications (public comment)\***

Laurie Graham, SSF resident, introduced herself. She has been helping to clean trash and pull invasive species along the Crocker Trail. Sustainability Intern Julia Deschaumes also introduced herself; she is working on waste videos, Green Business Certification for City Hall, and the CAP Staff Training.

**4. Approval of the minutes**

Minutes approved. Ankenbruck abstained as she was absent.

**5. Presentation on trash hot spots – Keegan Black**

Staff shared a video and made a presentation on the city's trash reduction efforts.

Committee members inquired where to call if they see illegal dumping; if in Brisbane call Public Works at 415-501-2130 or submit a service request online: <http://user.govoutreach.com/brisbane/>; if in the County, use "Report It" form on their website: <http://www.smcsustainability.org/hazardous-waste-illegal-dumping-litter/>; if on Caltrans property there is a service request form on their website: <https://csr.dot.ca.gov/>.

## **6. Discussion of Adopt-a-Spot Program**

Staff shared a list of suggested locations for adoption.

Salmon suggested additional cans along Crocker Trail and in other hotspots. Emeryville has garbage bag dispensers, similar to ones for dog waste, with signage encouraging the public to help pick up, located adjacent to trash cans where they can leave the bags. Additional suggestions included having containers that the public could put their plastic bags into for others to use. The committee liked the idea and all agreed to trial it at a couple locations. Referred to subcommittee for further development.

## **7. Review Vegetation Management Plan for Brisbane Acres**

Kinser provided an update on the plan for this year. Noted that Mark Health had spun off from Shelterbelt, which is now focusing on construction; the new company is called On Point Land Management. Salmon inquired whether the team could report any rare plants spotted while they are out doing their work. The committee accepted the plan unanimously.

## **8. Subcommittee reports/ Calendar items/ Chair and committee member matters**

- Open Space Subcommittee has not met. Kinser noted that the City Attorney is still moving forward with the declaration of restrictions for the Brisbane Acres. Kinser will set up a meeting.
- CAP Subcommittee: the committee met shortly after the May OSEC meeting and discussed a review of the CAP actions to date that Etherton had prepared. They will meet again on July 5.
- Events Subcommittee:
  - Salmon noted the July 14<sup>th</sup> Habitat Restoration Day event pulling ivy in Upper Sierra Point Canyon; the library groundbreaking is the same day at 10am and they will announce our event at the end of theirs. Salmon will get the addresses of homes in the area that have ivy on trees and encourage them to remove it and drop it in our dumpster on the 14th.
  - Salmon also noted encouraging Parks & Rec to move booths for Day in the Park back to the park instead of the street. Ankenbruck noted that at her last Education & Outreach meeting with Fieldman they had discussed getting kids involved in Day in the Park. Etherton noted that we had discussed HomeIntel being part of the booth; she will set up a meeting to start planning Day in the Park.
- Education and Outreach:
  - Ebel noted the Library display has not been updated in a long time; Ankenbruck suggested a video display with videos, such as the HomeIntel video or The Story of Stuff.

- Rogers shared an update on the committee meeting a couple weeks ago. Some ideas discussed including a tee-shirt design contest for kids and updating the library shelf. Salmon suggested having tees and fabric markers at Day in the Park; other committee members suggested bags or flags that could be reused and posted.
- Invasive Species Ordinance: Kinser noted that Sage has been doing research on ordinances other jurisdictions have adopted.
- Festival Tree Replacement Options: Dykes has a contact that may be able to join a meeting and provide recommendations.
- PCA Grant Application: a meeting is scheduled for July 12. The call for projects is expected in August.
- 280 South Hill Funds: Kinser noted that Park & Rec is leading. Two projects had previously been identified: refurbishing the Firth Canyon Trail, including adding steps in steeper areas, and beautifying Crocker Trail.
  - Committee members inquired about Quarry Road. Kinser noted that there is some funding to try to address the ivy on the trees, but staff is still investigating the resources available for further work. Kinser will follow up with staff.
- Signboard Replacement: Dykes reported on the meeting with Parks & Rec earlier in the day. They started investigating alternatives and will be putting together a list of requirements. Dykes noted that he is reaching out to a company called eInk that makes signs similar to the original Kindle which use very little energy.
- Liaison for Tree Ordinance: Kinser noted that the Planning Intern is working on this and thought a meeting would likely be set for July.
- **Calendar:** Noted July 14<sup>th</sup> Habitat Day. Also, San Bruno Mountain Watch's Pancake Breakfast on Sept 9<sup>th</sup>.
- **Committee member matters:** Salmon inquired about the Coastal Cleanup Day location. Kinser noted that Sage has been working on it and it looks like it may work out to be on the shoreline at the northeastern city limits near Harney Way.

## 9. Staff updates

- Kinser noted that the EV Charging Station sign has gone up on the marquee for Brisbane Village. For the station at the Marina, Kinser is going to put in a request to Caltrans to install a sign on Hwy 101 similar to gas station signs.
- Deschaumes mentioned that she is working on Green Business Certification for City Hall and educational waste-sorting videos.
- Etherton reported that the city has been awarded a Climate Protection Grant from the Bay Area Air Quality Management District, though we still need to finalize a scope of work and contract.
- Etherton shared that the County's RICAPS consultants will be providing full assistance for a 2030 CAP update which we expect to get underway soon. They

have also completed revisions to the 2015 Community GHG Inventory; details will be shared at the next CAP Subcommittee meeting.

- OSEC members were encouraged to sign up for HomeIntel. Etherton noted that to date only five Brisbane residents had signed up. Video of the presentation was running on MCTV/Channel 27 immediately following the meeting and several times in the following weeks and month.
- Etherton mentioned her attendance at the Statewide Energy Efficiency Conference which provided valuable information on energy and climate programs around the state and introduced her to contacts related to youth educational programs and our building energy work.
- The June RICAPS meeting was held at Peninsula Clean Energy, where the organization detailed their upcoming programs, including Pilot Program Grants, an “Easy Charge Apartments” EV charging assistance program for apartment buildings, Community Ride and Drive Events, and a Low Income Vehicle Purchase Program connecting residents to used electric or hybrid vehicles as well as incentives and financing. The group brainstormed other program opportunities for the Community Choice Energy program regarding load shaping, building and transportation electrification, and Distributed Energy Resources (DER). SunShares was also mentioned at the meeting; it will be launching on August 1<sup>st</sup> and the City is an outreach partner.

**10. The committee voted unanimously to meet on the 3<sup>rd</sup> instead of 4<sup>th</sup> Wednesdays.  
Next meeting date: July 18, 2018 6:30 PM.**

**11. Adjourned at 8:26 PM**

➤ **Committee Photo**

\*Public comment on the agenda items is welcome at the discretion of the Chair