



BRISBANE CITY COUNCIL

ACTION MINUTES

DRAFT

THURSDAY, AUGUST 21, 2014

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Pro Tem O'Connell called the meeting to order at 7:33 p.m. and led the flag salute.

ROLL CALL

Councilmember's present: Lentz, Liu, Miller, Mayor Pro Tem O'Connell
Councilmember's absent: Mayor Conway
Staff present: Public Works Director Breault, City Clerk Spediacci, City Attorney Kahn, Deputy Finance Director Cooper, Police Commander Meisner, Senior Management Analyst Cheung

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Miller asked that an update on the California Adaptation Forum be added to Presentations and CM Lentz asked that the meeting be closed in memory of Brisbane's Former Councilmember and Founding Father, Jess C. Salmon. CM Lentz made a motion, seconded by CM Miller, to adopt the agenda as proposed. The motion was carried unanimously by all present.

PRESENTATION

A. Tony Lukezic - Overview of July 12, 2014 Brisbane Park Car Show and presentation to the City Council of a check of half of the proceeds for the City's Skatepark Renovation Project

Senior Management Analyst Cheung introduced Mr. Lukezic and showed a Powerpoint Presentation of pictures taken during the car show. She indicated that ½ of the proceeds from the event would be going towards the Skatepark refurbishment and the other ½ to the Brisbane School District. She indicated in an effort to give \$2,000 to each cause Mr. Lukezic donated \$1,300 of his own funds.

Mr. Lukezic then gave an overview of the event, what he learned from it, and talked about the benefits to youth and the community.

After Councilmember questions and clarifications, they thanked Mr. Lukezic for his efforts and generosity.

B. Robert Maynard – Quarterly Report of Mosquito and Vector Control District

Mr. Robert Maynard, the City's trustee on the San Mateo County Mosquito and Vector Control District noted that he had provided to Council the District's Quarterly Report for July/August 2014. He then introduced Ms. Theresa Shelton, a vectorologist with the District.

Ms. Shelton gave a PowerPoint Presentation showing statistics in the area for West Nile Virus treatment areas, risk assessments, and urged the Council to get the word out to citizens to report all dead birds and tree squirrels to the California Department of Health Services at (877) 969-BIRD. She indicated that this year was the worst yet in San Mateo County and described how they trap and test birds in reported areas.

After Councilmember questions and clarifications they thanked Mr. Maynard and Ms. Shelton for their informative presentation and asked that staff get the word out to citizens in the various publications, blog, and website.

C. Report on California Adaptation Forum

Senior Civil Engineer Kinser and Councilmember Miller gave a report on the recent California Adaptation Forum that they both attended including conservation, sessions on community engagement, maladaptive behavior that needs rethinking, community choice aggregation, how to finance green infrastructure, and the probability of 11-year droughts.

ORAL COMMUNICATIONS NO. 1

There were no members of the public wishing to speak.

CONSENT CALENDAR

- A. Approve City Council Minutes of June 2, 2014**
- B. Approve City Council Minutes of June 9, 2014**
- C. Approve City Council Minutes of June 11, 2014**
- D. Authorize the City Manager to enter into Amendment 1 to the Memorandum of Understanding with the City of San Carlos for the transfer and return with interest of Rule 20A credits with PG&E**
- E. Award the construction contract for the 2014 Overlay project to Interstate Grading and Paving, Inc. in the amount of \$ 321,973.30, and authorize the Mayor to sign the Agreement on behalf of the City**

CM Lentz made a motion, seconded by CM Miller, to adopt the Consent Calendar as proposed. The motion carried unanimously by all present.

PUBLIC HEARING

- A. Consider introduction of Ordinance No. 589, waiving first reading, adding Chapter 8.41 of the Municipal Code Chapter concerning "Water Conservation"**

Public Works Director Breault Randy introduced Mr. Jerry Flanagan, Senior Civil Engineer for the City of Brisbane, Ms. Anona Dutton, Vice President of Erler & Kalinowski, Inc., and Mr. Eugene Park, an Assistant in the City Attorney's firm. He indicated that they were all familiar with the proposed ordinance and the Water Shortage Contingency Plan and would be available to address any questions or concerns.

Mr. Breault then gave a PowerPoint Presentation indicating that California was in a drought and the various levels of voluntary reductions and mandatory actions being taken by the Governor's Office, the San Francisco Public Utilities Commission, and the State Water Resources Control Board. He said the actions before the Council for consideration included an Ordinance adopting a Water Conservation Program and a Water Shortage Contingency Plan.

He explained the new proposed water regulations and how the City was planning to get the message out to the public. He said the programs' intent was to educate, encourage, and to enforce if necessary and then described the administrative citation process and how Notices of Violation work.

Assistant to the City Attorney Park reviewed the edits that CM Liu had proposed to the Ordinance prior to the meeting and Councilmembers concurred with her proposed changes.

Ms. Anona Dutton of Erler & Kalinowski, Inc. then gave a PowerPoint Presentation describing the details of the Brisbane Water Shortage Contingency Plan that had been prepared by her firm. She described the recommended stages of the plan which included: Stage 1 – Voluntary 10% Cutback; Stage 2 – Mandatory 10% Cutback; and Stage 3 – Voluntary 20% Cutback; and Stage 4 – Mandatory 20% Cutback.

Public Works Director Breault indicated that staff was recommending starting off with Stage 1 right away and then move to the other stages, if and when the City's water suppliers asked that the City do it.

After initial Councilmember questions and clarifications, Mayor Pro Tem O'Connell opened the public hearing. There being no members of the public wishing to speak, CM Lentz made a motion, seconded by CM Liu, to close the public hearing. The motion carried unanimously by all present.

Councilmembers asked staff to remind the public about high-efficiency washer and toilet rebates and other water saving hints. They also asked that staff reach out to hotels and restaurants about water conservation efforts.

After further Councilmember questions and clarifications, CM Miller made a motion, seconded by CM Liu, to introduce Ordinance No. 589 as amended. The motion carried unanimously by all present.

STAFF REPORTS

A. City Manager's Report on upcoming activities

There was no report given.

MAYOR/COUNCIL MATTERS

A. County-wide Assignments/Subcommittee Reports

- Economic Development Subcommittee
- Public Information & Technology Subcommittee

Councilmembers gave updates on scheduling an upcoming Economic Development Visioning Workshop, the work on a Social Media Policy and the use of User Voice on the City's Website, and the City Attorney Subcommittee who had worked on the replacement of Mr. David Kahn who had been offered an unexpected opportunity and would be moving to Philadelphia. Councilmembers thanked him for his work and wished him luck.

B. Written Communications

Mayor Pro Tem O'Connell noted a communication that had been received by Karen Cunningham related to water conservation and waste issues.

C. League of California Cities Annual Conference Resolutions Packet

After Councilmember discussion, CM Miller made a motion, seconded by CM Liu, to support the Resolution provided in the packet regarding the environmental and public safety impacts of illegal marijuana growth. The motion carried unanimously by all present.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 10:15 in memory of Brisbane's Founding Father Jess C. Salmon.

Sheri Marie Spediacci, City Clerk