



BRISBANE CITY COUNCIL

ACTION MINUTES

FEBRUARY 3, 2014

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

7:30 P.M. CALL TO ORDER – FLAG SALUTE

ROLL CALL

Councilmember's present: Lentz, Liu, Miller, O'Connell, and Mayor Conway
Councilmember's absent: None
Staff present: City Manager Holstine, City Clerk Spediacci, Deputy Finance Director Cooper, City Attorney Kahn, Police Chief Macias, Principal Analyst Saguisag-Sid

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Miller added an Update of the TAP (Technical Assistance Panel) and an Update on the Celebration of the move back to the fire station under City Manager Reports. CM Liu added a Discussion of Council Meeting Schedule under Mayor Council Matters. Mayor Conway added a Letter received regarding Proposition 13 under Written Communications and asked that the meeting be closed in memory of Dennis Wilken and Frances Petterson.

CM Miller made a motion, seconded by CM O'Connell, to adopt the agenda as amended. The motion was carried unanimously by all present.

PRESENTATION

A. Shuttle Services in Brisbane

John Ford, Executive Director of Peninsula Traffic Congestion Relief Alliance

Mr. Ford gave a presentation about the Brisbane Shuttle Services that include the Commuter Shuttles which serve Balboa Park BART Station and the Bayshore Caltrain Station. He reviewed information on how they are funded, ridership statistics, and performance metrics. He also gave information about the Brisbane Senior Shuttle with has a fixed route as well as an on-demand component.

Councilmembers asked Mr. Ford and staff to look at providing service to the Northeast Ridge and the coordination of shuttle service to high school students. Mr. Ford said that applications for new routes are due by February 14th. Mayor Conway thanked Mr. Ford for his informative presentation.

ORAL COMMUNICATIONS NO. 1

Marc Hershman, District Director for State Senator Jerry Hill advised the Council about the upcoming “Java with Jerry” that would be held at Madhouse Coffee on February 7th and also indicated that Senator Hill would be recognizing Community Volunteer Dan Sorrentino.

Arlene Shields, from San Mateo County Supervisor Adrienne Tissier’s Office gave an update about programs that were being sponsored by their office including the County-wide Disaster and Emergency Preparedness Day, the Age Well-Drive Smart Program, and the Second Harvest Food Bank Program.

Andy Torvik talked about two on-going unresolved problems regarding two separate easements on Alvarado Street. He asked that the City do their due-diligence to resolve these two issues. Mayor Conway acknowledged his concerns and said that staff was looking into both issues.

Mary Gutekanst, Chairwoman of the Brisbane Baylands Community Advisory Group (BBCAG) expressed her concern with the City Attorney’s advice that Councilmembers and Staff not attend the BBCAG meetings.

John Christopher Burr questioned the City Attorney’s opinion about the conflict of interest advice in regards to attending the BBCAG meetings and asked that Council disregard that advice.

After Councilmember questions and clarifications of the City Attorney and City Manager, City Attorney Kahn advised that staff could attend the BBCAG meetings to be available for questions and that Councilmembers could attend for informational purposes that were not related to responding to the DEIR. Councilmembers also offered the BBCAG a place to meet at City Hall where meetings could be taped and televised. Mr. Gutekanst said that she would check with the group and report back.

CONSENT CALENDAR

Mayor Conway and CM Liu asked to remove Item A and CM O’Connell asked to remove Item D from the Consent Calendar.

B. Approve City Council Minutes of December 19, 2013

C. Approve Monthly Investment Report as of December 31, 2013

CM Miller made a motion, seconded by CM O’Connell, to approve Items B and C as presented. The motion carried unanimously by all present.

A. Approve City Council Minutes of December 16, 2013

Mayor Conway corrected the Roll Call Vote to reflect “Mayor Conway” instead of “Mayor Miller”. CM Liu corrected Page three, second to the last paragraph, to “CM Liu” rather than “CM Lentz” and “Mayor Conway” instead of “Mayor Miller” who opened the public hearing on Item A. On

Page 4, CM Liu corrected the spelling of Dee Dee Porter's name, proposed corrected and expanded language about her request for a survey, and corrected the vote at the bottom of the page.

With those corrections, CM Liu made a motion, seconded by CM Miller, to approve the minutes as amended. The motion carried unanimously by all present.

D. Consider approval of Mothers of Brisbane Clothing Swap as a Co-sponsored Event at the Community Center

CM O'Connell asked about a missing page in the Co-sponsorship application as well as missing information and a signature. She asked that staff make sure the application was signed, completed and on file before the event.

CM Liu asked that the event be put on the Community Sign Boards and on the City Website Blog.

CM O'Connell made a motion, seconded by CM Lentz, to approve the co-sponsorship as proposed. The motion was carried unanimously by all present.

NEW BUSINESS

A. Consider authorizing the City Manager to execute an extension of the South San Francisco Scavenger Company Franchise Agreement through June 30, 2014

City Attorney Kahn said that the City's franchise with South San Francisco Scavenger Company (SSFSC) for waste collection and recycling ends on March 1, 2014, after a fifteen year term. He said that staff and the Council Subcommittee had met several times and were in the process of negotiations and drafting a new agreement. He said that due to the complication of that process it was necessary to extend the current Franchise Agreement through June 30, 2014 to allow for completion of the negotiations.

After Councilmember discussion, CM Miller made a motion, seconded by CM O'Connell, to authorize the City Manager to execute the extension to the South San Francisco Company Franchise Agreement through June 30, 2014. The motion carried unanimously by all present.

B. Review photo entries of History Book Cover Photo Contest and select top choice and possible alternate

Principal Analyst Saguisag-Sid showed the photo entries for the contest on the History Book Cover.

Councilmembers discussed the various options and decided to refer it back to the History Book Subcommittee for further consideration and recommendation to the Council.

OLD BUSINESS

**A. City Manager's Report on upcoming activities
- Brisbane Soils Process Permit Status**

City Manager Holstine reported that staff was working on a Memorandum of Understanding with

the property owner dealing with time limits, soils quality, and dust control standards that were agreed to. He said the proposed MOU would be in place until the Planning Commission reviews the application for the extension of the permit.

- Status of Commission/Committee Applications & Appointment Process

City Clerk Spediacci gave an update of the applications received for the various Commission and Committees. After some discussion, Council asked that the formal appointments be considered at their meeting of March 3rd.

- Urban Land Institute Technical Assistance Panel (TAP) Update

City Manager Holstine gave an update of the recently conducted TAP and indicated that the video of the report was available on the City's website and the final written report would be available in 6-8 weeks.

- Update on Fire Station Re-dedication

City Manager Holstine reported that the dedication was now being considered for March allowing time for the temporary trailers to be removed from the parking area.

MAYOR/COUNCIL MATTERS

A. County-wide Assignments/Subcommittee Reports

Councilmembers gave updates on the various meetings that they recently attended including the Local Policy Maker Group on Caltrain Modification, the Airport Roundtable Meeting, the Facilities Subcommittee Meetings, a coffee meeting with Assemblyman Mullin, the Council of Cities Cities Selection Committee Meeting, the Planning Issues Subcommittee, the PenTV interview of CM Liu on San Mateo County Special Edition, and the New Mayor and Councilmember Academy.

B. Written Communications

- Letters from Commission on the Status of Women in SMC

CM Miller noted that he received a letter that Brisbane's applicants were not chosen and asked that the City consider nominating someone for the Young Women of Excellence Award next year.

- E-mail from Evolve regarding Proposition 13

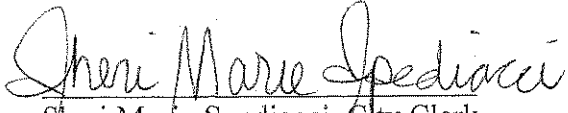
Mayor Conway noted that communications had been received from an organization asking that the Council adopt a resolution supporting commercial property tax reform. After Council discussion they asked that staff contact the proponents and ask them to make a presentation to Council at their next meeting.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 10:09 p.m. in memory of Dennis Wilken and Frances Petterson.


Sheri Marie Spediacci, City Clerk