

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of October 11, 2012
Regular Meeting

CALL TO ORDER

Chairman Munir called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Cunningham, Do, Parker, and Chair Munir
Absent: Reinhardt
Staff Present: Community Development Director Swiecki, City Attorney Toppel and Associate Planner Johnson

ADOPTION OF AGENDA

Commissioner Parker moved and Commissioner Do seconded to adopt the agenda. The motion carried 4-0.

APPROVAL OF DRAFT ACTION MINUTES

August 9, 2012 Actions Minutes. Commissioner Do moved and Commissioner Cunningham seconded to adopt the August 9, 2012 Action Minutes. The motion carried 4-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Munir acknowledged receipt of communications not related to items on the agenda.

TRAINING

- 1. Presentation by the City Attorney on the Planning Commission's role in the Baylands EIR process.**

City Attorney Toppel presented the role of the Planning Commission in the EIR process and he and Director Swiecki answered the Commission's questions. They discussed the difference between the Commission's role during the public comment period on the Draft EIR versus their role once the Response to Comments has been prepared by the EIR consultant. They also discussed public outreach, and the how the presentations on the Draft EIR and the public comment meetings might be structured.

ITEMS INITIATED BY STAFF

None.

ITEMS INITIATED BY THE COMMISSION

Chair Munir inquired about the illegal grading that was recently done in the Brisbane Acres, east of Tulare Street, within the San Bruno Mountain Habitat Conservation Plan (HCP) area. Associate Planner Johnson and Director Swiecki outlined the status of enforcement and corrective action on the site.

ADJOURNMENT

There being no further business, Commissioner Parker made a motion, seconded by Commissioner Cunningham, to adjourn to the meeting of October 25th, 2012. The motion was approved 4-0 and the meeting adjourned at 8:38 p.m.

Attest:

John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.