

**COMPLETE STREETS SAFETY COMMITTEE
MINUTES**

**Monday, October 7, 2019 6:30 p.m.
Community Meeting Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 6:30 P.M. CALL TO ORDER

Chairperson Dettmer called the meeting to order at 6:36 p.m.

2. ROLL CALL

Members present: Cabrera, Christie, Dettmer, Ibarra, Lau, Tainter

Members absent: Bain

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

Public present: None

3. ADOPTION OF THE AGENDA

Agenda adopted with one correction to Item 6c – replace Tainter with Christie as lead.

4. ORAL COMMUNICATIONS

None.

5. APPROVAL OF THE MINUTES

September minutes were approved.

6. OLD BUSINESS

Brief status updates (subcommittee leads underlined):

a. Items referred to the committee

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
 - Cabrera presented a matrix table showing the subcommittee's walkway observations. The subcommittee developed a numbering system for each walkway segment to make identification easier.
 - Kinser suggested that the subcommittee should also look into street crossing improvements where walkways are added, such as crosswalks and/or pedestrian signage.
 - Yuen provided an update on the Sierra Point/Humboldt segment of the central alley, which is one of three walkway areas funded for design improvements. Staff decided that the existing lower driveway portion of the segment should be made as usable for pedestrians as possible. Staff determined that the original plan to install a handrail on one side of the driveway would be impractical and proposes a set of steps in the grassy area between the concrete wheelpath. The members expressed support for this idea as an enhancement that would be beneficial for pedestrian safety given the physical constraints of the space.
- **Education/outreach regarding Safe Pedestrian Routes (ON HOLD)**

- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
 - Ibarra focused his efforts on two or three issues and will report back at a later meeting.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**
 - The subcommittee and staff will meet within the week to discuss priorities in greater detail, and Tainter and Bain will update the committee at a later meeting.

b. Discussion of potential parking issues in Central Brisbane (ON HOLD) (Christie, Dettmer, Tainter)

c. Speed concerns on 200 block of San Benito Rd (Christie, Ibarra, Dettmer)

- Christie explained that the subcommittee and staff had met and had decided to move forward with two improvements:
 - 1) Relocating the existing curve warning and speed advisory signs on both ends of the S-curve closer to the curve to increase effectiveness
 - 2) Installing convex mirrors at both ends of the S-curve to aid with visibility of opposing traffic
- The subcommittee also suggested a potential long-term solution - converting the 200 block of San Benito to a one-way street and adding a sidewalk on side – that was not deemed a priority. In the future, Kinser and Yuen will look into the feasibility of doing so.
- Kinser and Yuen will inform the committee once the improvements have been implemented and will evaluate the solution to determine if there is a subsequent perceived improvement in safety, as no accidents had been reported in the past 13 years at this location. The subcommittee also expressed interest in reaching out to the residents for feedback.

7. NEW BUSINESS

a. Designate one member to serve on ad hoc Beautification Subcommittee

- Kinser explained that Council had called for the formation of an ad hoc subcommittee to look into beautification goals for Visitacion Ave and the budgetary and maintenance resources needed to support such efforts. The subcommittee would be comprised of two Council members, one Parks & Recreation commissioner, one Open Space and Ecology Committee member, and one Complete Streets Safety Committee member. Dettmer expressed interest in serving on the subcommittee, with Lau serving as an alternate.

8. CHAIR AND COMMITTEE MEMBER MATTERS

- The following meeting will be held in the Large Conference Room, as the Community Meeting Room will be used as a polling location for elections in early November.
- Tainter will not be able to attend the next meeting.

9. STAFF UPDATES

- Yuen explained that the Guadalupe Canyon Pkwy Safety Improvements Project for which federal funds were obtained is currently undergoing environmental review prior to requesting authorization to begin construction from Caltrans.
- The striping layout for Bayshore Blvd/San Bruno Ave improvements is in progress, with the improvements scheduled to be installed this fall.
- New lighting is scheduled to be installed next week to improve nighttime visibility at the Samtrans bus stop at the southwest corner of the intersection of Bayshore/Old County. Staff will try to repave the lot to address drainage issues before the coming winter season. If repaving cannot occur until next spring, staff will stripe a pedestrian path on the existing asphalt surface to aid pedestrians in the interim.

10. NEXT MEETING DATE AND TIME – November 4, 2019, 6:30 p.m.

11. ADJOURNMENT

Chairperson Dettmer adjourned the meeting at 7:30 p.m.