

**COMPLETE STREETS SAFETY COMMITTEE
MINUTES**

**Monday, July 8, 2019 6:30 p.m.
Community Meeting Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 6:30 P.M. CALL TO ORDER

Chairperson Dettmer called the meeting to order at 6:30 p.m.

2. ROLL CALL

Members present: Bain, Cabrera, Christie, Dettmer, Ibarra, Lau, Tainter

Members absent: None.

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer), Etherton (Sustainability Management Analyst), Maffei (Battalion Fire Chief)

Public present: Thom Dedecko

3. ADOPTION OF THE AGENDA

Agenda adopted.

4. ORAL COMMUNICATIONS

Dedecko brought up his concerns with speeding on the 200 block of San Benito Rd. He noted that drivers are taking the curve too fast and that warning signs are made less visible by overgrown foliage.

5. APPROVAL OF THE MINUTES

June minutes were approved.

6. INTRODUCTION OF NEW MEMBERS

Members and staff gave brief introductions of their backgrounds and roles in the Committee.

7. PRESENTATION

a. Wildland Pre-Fire Attack Plan and preparedness with Fire Battalion Chief Tony Maffei

- Battalion Chief Maffei explained the North County Fire Authority's (NCFA) Ready-Set-Go program, which outlines recommendations for emergency preparedness and evacuation in the event of a wildfire. He emphasized that residents in the immediate vicinity of a wildfire should evacuate early. The Residential Assembly Point for all evacuees is Brisbane Marina, at 400 Marina Blvd..
- Maffei presented the Pre-Fire Attack Plan showing the routes for emergency vehicles entering the fire area and for residents evacuating central Brisbane. San Mateo County Office of Emergency Services is studying county-wide conditions and will have an updated evacuation plan which will replace NCFA's current plan by the end of the year.

- He emphasized that residents should register for SMC Alert, the county’s alert notification system, so that they can receive text and voicemail notifications via smartphone, email address, and/or landline phone during an emergency event.
- Maffei stated that one-way streets in the upper parts of central Brisbane could be beneficial for regular response on a day-to-day basis.
- Maffei suggested that the Committee conduct educational outreach on the Ready-Set-Go program. He recommends that residents have supplies ready in preparation for a wildfire event or other emergency and plan a common meeting place for household members during an emergency event. He urges residents to maintain a 75-foot defensible space around their property and to trim weeds and brush to improve access for firefighters.
- Kinser suggested that the Committee consider staffing a table at Day in the Park to perform outreach. Maffei added that North County Fire has a table each year at the event with information including topics discussed at this meeting.

8. OLD BUSINESS

a. Items referred to the committee

- **Expansion of Safe Pedestrian Routes to Schools (Lead: Tainter)**
 - Ibarra and Cabrera volunteered to help Tainter with this item.
- **Education/outreach regarding Safe Pedestrian Routes (ON HOLD)**
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Lead: Ibarra)**
 - No updates to report; Dettmer and Ibarra will meet to discuss this item.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Lead: Tainter)**
 - Tainter explained his findings on ridership data at Commute.org shuttle stops within the City. He and staff have so far identified several stops at which to prioritize improvements.
 - Bain volunteered to help Tainter with this item.
 - Kinser shared some of the main takeaways from the survey, including awareness issues, opportunities for electrically assisted bikes, and trends in commuter benefits utilization and EV ownership.

b. Discussion of potential parking issues in Central Brisbane (ON HOLD) (Leads: Christie, Dettmer, Tainter)

9. NEW BUSINESS

a. Update on safety improvements to intersection of San Bruno Ave/Bayshore Blvd

- Kinser explained that Council decided to fund the alternative improvements brought up by the Committee but with one modification: prohibiting left turns from San Bruno onto Bayshore not just during peak hours as proposed, but at all times, prohibiting u-turns in both directions on Bayshore, and removing one parking space at the NW corner.

10. CHAIR AND COMMITTEE MEMBER MATTERS

Christie, Ibarra, and Dettmer plan to form an ad hoc subcommittee to look into traffic calming on the 200 block of San Benito Rd.

11. STAFF UPDATES

Yuen explained that Tunnel Ave was repaved last week, with manhole adjustments and striping to be done at a later date.

As part of the city's grant application for the Alvarado St/San Benito Rd walkway, a poll was released to residents on Nextdoor and Facebook to gauge pedestrian usage should concrete stairs be installed. The results showed that most respondents would use the walkway several times a week, several times a month, or once a month if improvements were made.

12. NEXT MEETING DATE AND TIME – August 5, 2019, 6:30 p.m.

13. ADJOURNMENT

Chairperson Dettmer adjourned the meeting at 8:22 p.m.