

**COMPLETE STREETS SAFETY COMMITTEE
AGENDA**

**Monday, January 6, 2020 6:30 p.m.
Community Meeting Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 6:30 P.M. CALL TO ORDER

Chairperson Christie called the meeting to order at 6:30 p.m.

2. ROLL CALL

Members present: Bain, Cabrera, Christie, Dettmer, Ibarra, Lau, Tainter

Members absent: None

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

Public present: One resident

3. ADOPTION OF THE AGENDA

Agenda was adopted.

4. ORAL COMMUNICATIONS

Resident Busse informed staff and the committee about a dying tree at the intersection of San Bruno/Santa Clara. Staff will look at the state of the tree and determine whether the tree is on private property or in the public right-of-way. Kinser recommended that he use GoRequest on the City's website to send in service requests to Public Works.

Busse also brought up concerns with the placement of the turn lane layout sign on Old County Rd at Bayshore Blvd – he has observed several cars in the left turn lane continue straight through the intersection. He felt that the sign would be more visible in advance of the intersection instead of its current location at the intersection where trucks in the left-through lane can block it. Staff will look into MUTCD requirements about the placement of that type of sign.

5. APPROVAL OF THE MINUTES

December minutes were approved.

6. OLD BUSINESS

Brief status updates (subcommittee leads underlined):

a. Items referred to the committee

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
 - The subcommittee will aim to meet later in the month in January.
- **Education/outreach regarding Safe Pedestrian Routes (ON HOLD)**
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**

- Yuen informed the committee of proposed improvements to Visitacion/Alvarado which were discussed at the previous meeting when Ibarra was absent.
- Ibarra will meet with Dettmer later in the month to discuss which intersection on which to focus efforts.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**
 - Kinser explained that staff envisions starting out with concrete improvements at the stops on Valley Dr and San Bruno Ave recommended by the subcommittee. Staff estimates approx. \$6,000 for concrete pads and benches at each location.
 - Kinser explained that a CalRecycle grant that the City receives annually could be used as a potential funding source for recycled plastic benches.
 - Staff and the subcommittee will meet later in the month to determine how to conduct outreach to business and residents fronting the stops.
 - A potential future work item opportunity is for the committee to look at safety for passengers boarding the Commute.org shuttles that stop in the street.

b. Discussion of potential parking issues in Central Brisbane (ON HOLD) (Christie, Dettmer, Tainter)

c. Speed concerns on 200 block of San Benito Rd (Christie, Ibarra, Dettmer)

- The subcommittee plans to invite the residents to the following meeting in February to specifically discuss traffic calming solutions for the block.
- Christie will draft a notice to residents which will be reviewed and sent out by staff.
- Ibarra suggested that the area of focus should include residents between the intersection of San Benito Rd/Sierra Point Rd and the edge of BES parking lot.
- Staff will mail out the notice to the relevant addresses and post notices on poles on the street. If participation is low, the committee can decide at the next meeting whether to release a questionnaire survey to the residents.

7. CHAIR AND COMMITTEE MEMBER MATTERS

Tainter inquired about revisiting a work plan for the coming year for the committee. The committee will discuss at the February meeting if there is time or at the March meeting.

8. STAFF UPDATES

Yuen explained that the left turn prohibition from San Bruno Ave onto Bayshore Blvd would go into effect on Wednesday, January 8. The signs and striping work for the traffic change will be completed that day.

Tainter suggested a street name sign for San Bruno Ave when the mast arms for the no-u-turn signs are installed in the spring.

9. NEXT MEETING DATE AND TIME – February 4, 2020, 6:30 p.m.

10. ADJOURNMENT

Chairperson Christie adjourned the meeting at 7:25 p.m.