

City of Brisbane Agenda Report

To: City Council via City Manager
From: Parks & Recreation Administrative Assistant and Deputy City Manager
Subject: Approval of Park Use Permit
Date: October 7, 2013

Purpose:

Provide Brisbane American Youth Soccer Organization (AYSO) a venue for a community barbeque.

Recommendation:

Approve the application for the use of the Community Park. (Attachment 1).

Background:

Mark Sakaguchi (contact for AYSO) came forward with a Community Park application requesting use of picnic tables and lawn areas on Saturday October 13, 2013 from Noon-5:00pm, for a volunteer appreciation community barbeque; anticipating over 100 persons in attendance.

Discussion:

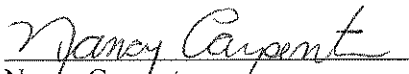
AYSO is requesting approval of the application. The Community Park policy states that group applications for 100 or more persons must be approved by the City Council (Community Park Use Permit Policy F. "Group Application Process"). (Attachment 2).

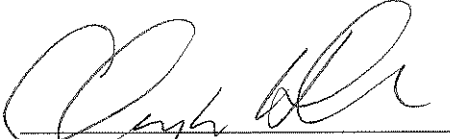
Fiscal Impact:

None.

Measure of Success:

A successful event promotes AYSO and shows community support for this Brisbane youth soccer program.


Nancy Carpenter
Administrative Assistant


Clay Holstine
City Manager

COMMUNITY PARK DAY USE PERMIT APPLICATION

Recycling Encouraged — Use Designated Containers in the Park

BRISBANE PARKS & RECREATION DEPARTMENT
50 PARK PLACE, BRISBANE, CA 94005
NON-EMERGENCY CITY ASSISTANCE 415 / 467-1212
ALL CHECK PAYMENTS MUST BE PAYABLE TO: CITY OF BRISBANE

1. **RESERVATION REQUEST**
 Contact Person/Organization: MARK SAKAGUCHI / BRISBANE AYSO Today's Date: 9/27/2013
 Primary Phone: (415) 812-4603 Secondary Phone: (415) 346-5033
 (please circle: cell / home / work) (please circle: cell / home / work)
 Address: 200 VALLEY DRIVE #1 City: BRISBANE State: CA Zip: 94005
 E-Mail: MSAKAGUCHI@LIVE.COM CDL#: AS23550

2. **EVENT** (circle all that applies)
 Picnic Area 1: Tables: (A)(B)(C)(D) Picnic Area(s) (2)(3) Lawn Area(s) (East)(West) Gazebo
 Date: OCTOBER 13, 2013 Day of Week: SUNDAY
 Starting Time: (include time for set-up) 12:00 pm Ending Time: (include time for clean up) 5:00 pm
 Number attending under 21 years old: 70 21+ years: 130

3. **Describe your event** Include nature of event and specific description of use of park.

AYSO COMMUNITY BARBECUE

Please check boxes that apply to your event:

Jump House* Alcohol Amplified Music/Sound** Volleyball/Badminton Net Piñatas Barbeque
 *generator needed for jump house, power not provided **signature on noise ordinance may be required

4. **NOTICE:** This is a legal document which limits our liability, please read carefully! By Signing this document you state that (1) you assume all risk of injuries from participation in this activity, (2) you release the City of Brisbane, its officers, employees, agents, and servants from all liability arising out of your participation in this activity. I. **ASSUMPTION OF RISK:** I voluntarily participate in the activity described in the Brisbane Community Park Use Permit, fully aware of the dangers and risks involved and knowing that the City of Brisbane does not guarantee the construction, condition, or safety of the facilities or the equipment, not the supervision of the activity by its officers, employees, agents, and servants. I expressly assume the risk of all loss, damage or injury from my participation in or presence at the said activity. II. **RELEASE OF LIABILITY:** In consideration for the opportunity to participate in this activity and the services provided by the City of Brisbane, I (on behalf of myself, my heirs, assigns, and legal representatives) release the City of Brisbane, its officers, employees, agents, and servants from any liability arising out of my participation in or presence at the described activity in the Brisbane Community Park Day Use Permit. I expressly absolve the City of Brisbane, its officers, employees, agents, and servants of liability for their negligence.

Applicant's Signature: Mark Sakaguchi

OFFICE USE ONLY

Application Received:

Date: 9-27-13 By: M. Carpenter

Application Approved:

Date: _____ By: _____

Permit Issued:

Date: _____ Permit #: _____

Fees:

Tables: \$ _____ Lawn Area: \$ _____

Gazebo: \$ _____ Gazebo Dep: \$ _____

Total Fees: \$ N/A

Cr Card / Cash / Ck# _____

Issued: Police: _____ Attendant: _____



AYSO Region 1344

BrisbaneAYSO.org

The Brisbane AYSO has 132 players aged between 5 and 14 and is evenly split between boys and girls. It is one of the largest after school programs in Brisbane if not the largest. We are a local program with over 70% of the players living in Brisbane and over 85% from the Brisbane School District. The program is based on strong AYSO principles that include Good Sportsmanship, Player Development and Everyone plays. It is a strong program that is 100% volunteer run. We aim to keep our prices low and offer scholarships so that everyone who wants to play can play. Each year we budget for local support. The City supports us with good playing fields at Brisbane Elementary and Lipman Middle School.

We are having a barbeque for the families of AYSO on Sunday, October 13 to show our appreciation for the volunteers and for the families who signed up for the Fall season. We are asking for permission to hold the event at Brisbane Community Park on that day from noon to 5pm.

Yours sincerely,

Greg Trefz
Regional Commissioner
AYSO Region 1344

F. GROUP APPLICATION PROCESS

The application approval process is designed to allow for consideration of group applications (less than 100 persons) by the Parks & Recreation Department staff. Staff reserves the right to have the Parks and Recreation Commission review any application. Group applications for 100 or more persons must be approved by the City Council. Applications will be reviewed to assure that the Park's passive, recreational, community facility is safely maintained and the public's best interest is protected.

G. TIME PERIODS FOR USE OF RESERVED AREAS

Permits are valid for a three (3) hour minimum for tables and lawn areas, and one (1) hour minimum for the Gazebo.