

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of January 22, 2015
Regular Meeting

A. CALL TO ORDER

Acting Chairperson Do called the meeting to order at 8:02 p.m.

B. ROLL CALL

Present: Commissioners Do, Parker, and Reinhardt.
Absent: Chairperson Cunningham and Commissioner Munir.
Staff Present: Senior Planner Johnson and Associate Planner Capasso.

C. ADOPTION OF AGENDA

Commissioner Parker moved to adopt the agenda. The motion was seconded by Commissioner Reinhardt. The motion carried 3-0.

D. CONSENT CALENDAR

1. APPROVAL OF DRAFT ACTION MINUTES
 - i. March 27, 2014 Regular Meeting
 - ii. April 24, 2014 Regular Meeting
 - iii. December 9, 2014 Special Meeting

Commissioner Parker moved to adopt the draft action minutes of March 27, 2014 and December 9, 2014 and to continue adoption of the draft action minutes of April 24, 2014 to the next regular meeting. The motion was seconded by Commissioner Reinhardt. The motion carried 3-0.

2. ADOPTION OF RESOLUTION SE-1-14; Adoption of resolution approving Setback Exception Modification SE-1-14 to allow construction of a 172 square-foot deck within the rear yard setback at 223 Tulare Street. (Note: This application was approved by the Planning Commission on January 8, 2015. The proposed resolution has been revised to reflect the Planning Commission's findings and conditions of approval.)

Commissioner Reinhardt moved to adopt Resolution SE-1-14. The motion was seconded by Commissioner Parker. The motion carried 3-0.

E. ORAL COMMUNICATIONS

None.

F. WRITTEN COMMUNICATIONS

Acting Chairperson Do acknowledged an email communication regarding Variance V-3-14, 786 Humboldt Road.

G. NEW BUSINESS

- 1. PUBLIC HEARING: 786 Humboldt Road; Variance V-3-14;** Variance to allow for a lot line adjustment between the existing buildable vacant lots at 786 and 788 Humboldt Road to; 1) reduce the lot width of 786 Humboldt Road to approximately 37.5 feet, where 50 feet would otherwise be required, and 2) reduce the lot area of 786 Humboldt Road to 4,244 sq. ft., where 5,000 sq. ft. would be required; Dave Bostrom, applicant/owner; APN 007-432-320.

Commissioner Parker moved and Commissioner Reinhardt seconded to continue the public hearing of Variance V-3-14 to the next regular meeting of February 26, 2015 due to lack of a quorum to hear the item. The motion carried 3-0.

G. ITEMS INITIATED BY STAFF

Senior Planner Johnson reported the City Council had directed the Planning Commission to study regulation of short-term rentals in residential neighborhoods. There would be a public workshop on the matter on March 12, 2015. He reminded Commissioners of the annual Planning Commissioners Academy sponsored by the League of California Cities to be held March 4-6, 2015 in southern California.

H. ITEMS INITIATED BY THE COMMISSION

Commissioner Reinhardt announced the Sustainability Committee was in the process of setting a date for their next meeting.

I. ADJOURNMENT

There being no further business, Commissioner Parker moved and Commissioner Reinhardt seconded to cancel the regular meeting of February 12th, 2015 and adjourn to the meeting of February 26, 2015. The motion carried 3-0 and the meeting adjourned at 8:14 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.