

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of May 22, 2014
Regular Meeting

CALL TO ORDER

Chairperson Cunningham called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Do, Munir, Parker, Reinhardt, and Chairperson Cunningham.
Absent: None.
Staff Present: Community Development Director Swiecki, Senior Planner Johnson, and Special Assistant to the Director Tim Tune.

ADOPTION OF AGENDA

Commissioner Parker moved to adopt the agenda. The motion was seconded by Commissioner Do. The motion carried 5-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chairperson Cunningham acknowledged written communications not on the agenda, including

WORKSHOP

1. DISCUSSION WITH THE CITY COUNCIL'S PLANNING COMMISSION LIAISON SUBCOMMITTEE

Vice Mayor O'Connell and Council Member Liu, members of the City Council's Planning Commission Liaison Subcommittee, addressed the Commission. The Commission and subcommittee discussed the Crocker Park Technical Assistance Panel (TAP), the role of innovative technologies in community planning, green building requirements, the General Plan update, and climate change adaptation. The Commission and subcommittee also discussed future land uses at Sierra Point.

The Council subcommittee distributed a memo from the City Attorney to the Commission regarding conduct and procedure in quasi-judicial hearings.

Chair Cunningham announced a 10-minute break.

STUDY SESSION

1. **2015 – 2022 HOUSING ELEMENT UPDATE STUDY SESSION #6:**
 - Chapter VI, Housing Goals, Quantifiable Objectives, Policies and Programs
 - Appendix D, Compliance with Government Codes
 - Appendix G, Environmental Assessment

Mr. Tune presented the agenda report. Staff answered the Commission's various questions regarding the potential for secondary units at the Landmark at the ridge, strategies to preserve the mobile home park, and the potential to address parking requirements for new housing with a public parking lot.

ITEMS INITIATED BY STAFF

None.

ITEMS INITIATED BY THE COMMISSION

1. Subcommittee Updates

Commissioner Parker reported that she attended the Brisbane Baylands Community Advisory Group (BBCAG) meeting the prior evening at which professor Alexander Horne of UC Berkeley made a presentation regarding natural treatment centers for contaminated sites using wetlands. The method is particularly helpful for heavy metals, pharmaceuticals, and graywater treatment. Professor Horne estimated approximately 50 acres of wetlands would be adequate for treatment at the Baylands. The meeting was filmed and would be available for review by any interested persons.

Commissioner Munir stated the Redwood City Planning Department is pursuing a streamlined secondary dwelling unit permitting process and he suggested contacting their Planning Department for further information.

Commissioner Reinhardt announced the sustainability subcommittee would meet next on May 27.

ADJOURNMENT

There being no further business, Commissioner Munir moved and Commissioner Do seconded to adjourn to the meeting of June 12th, 2014. The motion carried 5-0 and the meeting adjourned at 9:30 p.m.

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Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.