

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of June 12, 2014
Regular Meeting

CALL TO ORDER

Chairperson Cunningham called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Do, Munir, Parker, and Chairperson Cunningham.
Absent: Commissioner Reinhardt.
Staff Present: Community Development Director Swiecki, Senior Planner Johnson, and Special Assistant to the Director Tim Tune.

ADOPTION OF AGENDA

Commissioner Parker moved to adopt the agenda. The motion was seconded by Commissioner Do. The motion carried 4-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chairperson Cunningham acknowledged communications and publications not on the agenda.

NEW BUSINESS

1. **PUBLIC HEARING: Freeway 101 at Beatty Avenue; Use Permit UP-2-14, Interim Use Permit for Existing Billboard to Remain for 5 Years; Robert Hatton, Clear Channel Outdoor, applicant; Oyster Point Properties (Universal Paragon Corporation), owner; APN 005-340-050**

Senior Planner Johnson gave the agenda report. The applicant, Robert Hatton, addressed the Commission and answered questions of the Commission regarding ongoing maintenance of the billboard structure. He stated no illumination of the sign was proposed. Chairperson Cunningham opened the public hearing. There being no members of the audience wishing to speak, Chairperson Cunningham motioned and Commissioner Do seconded to close the public hearing. The motion carried 4-0.

Commissioner Munir motioned and Commissioner Do seconded to approve the application. The motion carried 4-0.

STUDY SESSION

1. **2015 – 2022 Housing Element Update Study Session #5 (Part 2): Chapter III, “Land Inventory and Identification of Adequate Sites for Regional Housing Needs” and Appendix F “Housing Sites Inventory: Opportunity Sites For Residential Development.”**

Senior Planner Johnson presented the agenda report. Staff and the Commission discussed the suitability of the Sierra Point subarea for affordable housing and the minimum density considered adequate to accommodate low-income housing by the State. After discussion, it was the consensus of the Commission to focus on housing opportunity sites within Central Brisbane, where infrastructure, transportation, and other community amenities were available. The Commission asked staff to provide visual mock-ups and/or photos of Brisbane buildings to demonstrate the physical form of different levels of housing density, including mixed-use projects, at a future study session. Chairperson Cunningham also asked for information on traffic generation rates at different density levels.

ITEMS INITIATED BY STAFF

Director Swiecki referred to the Crocker Park Technical Assistance Panel report, which would be considered by the City Council at a future time. He announced the City Council would consider the budget at their next meeting.

ITEMS INITIATED BY THE COMMISSION

1. Subcommittee Updates

None.

ADJOURNMENT

There being no further business, Chairperson Cunningham moved and Commissioner Munir seconded to adjourn to the meeting of June 26, 2014. The motion carried 4-0 and the meeting adjourned at 8:39 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.