

Draft
BRISBANE PLANNING COMMISSION
Action Minutes of January 23, 2014
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:35 p.m.

ROLL CALL

Present: Commissioners, Do, Cunningham, Munir, Reinhardt and Chairperson Parker
Absent: None
Staff Present: Community Development Director Swiecki and Senior Planner Johnson

ADOPTION OF AGENDA

Commissioner Reinhardt moved to adopt the agenda. The motion was seconded by Commissioner Cunningham. The motion carried 5-0.

CONSENT CALENDAR

Approval of draft Action Minutes

Commissioner Cunningham moved and Commissioner Reinhardt seconded to approve the draft action minutes of December 12, 2014. The motion carried 5-0.

Commissioner Cunningham moved and Commissioner Do seconded to approve the draft action minutes of January 9, 2014. The motion carried 3-0. Commissioners Munir and Reinhardt were absent on January 9th, so abstained.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Parker acknowledged a written communication from David Stull, the architect for 8 Thomas Avenue, to the City Council and other communications not on the agenda.

NEW BUSINESS

1. PUBLIC HEARING: 5000 Sierra Point Parkway; Sign Review SR-1-14, Sign review permit application for four (4) illuminated wall signs, with 3.5 ft. high by 40.8 ft. wide text, and one (1) 7 ft. high by 6.7 ft. wide illuminated monument sign, for DoubleTree by Hilton to replace the existing Radisson signs, per the Sierra Point Sign Program; Anna Beavers for MC Sign Company, applicant; Brisbane Lodging LP, owner

Senior Planner Johnson presented the agenda report.

The General Manager for DoubleTree Hotel addressed the Planning Commission and answered the Commission's questions regarding the change of name for the hotel.

There being no further members of the public to speak on the matter, Commissioner Munir moved to close the public hearing and Commissioner Cunningham seconded. The motion passed 5-0. Senior Planner Johnson and Director Swiecki answered the Commission's questions regarding illumination of the signs.

Commissioner Munir moved to approve the sign review application and Commissioner Cunningham seconded. The motion passed 5-0.

ITEMS INITIATED BY STAFF

Director Swiecki reminded the Commission of the League of California Cities Planning Commissioners training coming up in March.

ITEMS INITIATED BY THE COMMISSION

Chairperson Parker opened discussion on the potential for General Plan review sessions. After lengthy discussion by the Commission and Director Swiecki the Commission decided to hold off future study sessions until there is more certainty regarding the future plans for the Baylands and there was a clear directive provided by the City Council.

Commissioner Munir inquired about the Council appointments to the Commission.

Commissioner Reinhardt provided an update on the sustainability subcommittee schedule.

Chair Parker inquired about City water conservation efforts.

ADJOURNMENT

There being no further business, Commissioner Do moved and Commissioner Cunningham seconded to adjourn to the meeting of February 13th, 2014. The motion carried 5-0 and the meeting adjourned at 8:52 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.