

Draft
BRISBANE PLANNING COMMISSION
Action Minutes of January 9, 2014
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:34 p.m.

ROLL CALL

Present: Commissioners, Do, Cunningham, and Chairperson Parker
Absent: Commissioners Munir and Reinhardt
Staff Present: Community Development Director Swiecki and Senior Planner Johnson

ADOPTION OF AGENDA

Commissioner Do moved to adopt the agenda. The motion was seconded by Commissioner Cunningham. The motion carried 3-0.

CONSENT CALENDAR

1. Approval of draft Action Minutes

Commissioner Cunningham moved and Commissioner Do seconded to approve the draft action minutes of September 12, September 26, October 10 and November 14, 2014. The motion carried 3-0.

2. Adoption of Report on 8 Thomas Avenue

Commissioner Do moved and Commissioner Cunningham seconded to adopt the report to City Council on the appeal of the Planning Commission's approval of Design Permit DP-1-13 and Grading Permit EX-1-13 for 8 Thomas Avenue, with a correction to indicate that the Planning Commission approved the application. The motion passed 3-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Parker acknowledged a written communication from Luc Bouchard regarding 8 Thomas Avenue to the City Council and other communications not on the agenda.

ITEMS INITIATED BY STAFF

1. Selection of a Planning Commission representative for the Urban Land Institute (ULI) Technical Assistance Panel, on Crocker Park & Important Related Sites to be held January 28-29, 2014: Commissioner Do motioned and Chairperson Parker seconded for Commissioner Cunningham to serve as the representative. With Commissioner Cunningham's agreement the motion passed 3-0.
2. Baylands Draft EIR Schedule: Director Swiecki provided an update. The Draft EIR closing date is Friday, January 24, 2014.
3. Senior Planner Johnson reminded the Commission that by Commission procedures selection of officers is scheduled for the end of the first regular meeting in February. Also, Commissioners Munir's and Cunningham's terms are due to end in January. Staff will confer with the City Clerk the Council's schedule for selections for upcoming terms.

ITEMS INITIATED BY THE COMMISSION

1. Senior Planner Johnson read Commissioner Reinhardt's sustainability subcommittee update.
2. Chairperson Parker opened discussion on the General Plan update. After discussion by the Commission it was determined that Commission will agendize discussion of the goals of any future General Plan study sessions.

ADJOURNMENT

There being no further business, Commissioner Cunningham moved and Commissioner Do seconded to adjourn to the meeting of January 23rd, 2014. The motion carried 3-0 and the meeting adjourned at 8:05 p.m.

Attest:

John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.