

Draft
BRISBANE PLANNING COMMISSION
Action Minutes of September 12, 2013
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners, Do, Munir, Reinhardt and Chairperson Parker.
Absent: Commissioner Cunningham
Staff Present: Community Development Director Swiecki and Senior Planner Johnson

ADOPTION OF AGENDA

Commissioner Munir moved to adopt the agenda. The motion was seconded by Commissioner Do. The motion carried 4-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chairperson Parker acknowledged items not on the agenda and emails pertaining to the 35 Visitacion Avenue use permit application.

NEW BUSINESS

1. **PUBLIC HEARING: 35 Visitacion Avenue; Use Permit UP-5-13;** Conditional Use Permit for Night Operations to extend the hours of operation of the existing restaurant from 10 pm until 2 am, for food preparation, indoor dining within the approximately 361 sq. ft. restaurant (60 sq. ft. +/- dining room), take-out and delivery. Outdoor dining is not included; Mama Mia Pizza, applicant; Richard Campos Tr., owner.

Senior Planner Johnson presented the agenda report and answered the Commission's questions regarding the proposed closing time and potential disturbance to neighbors.

The applicant, Marcos, answered the Commissions questions regarding the proposed use.

Brisbane resident Dennis Busse spoke in favor of the application.

There being no other members of the public to address the Commission, Commissioner Munir moved and Commissioner Do seconded to close the public hearing. The motion carried 4-0.

Commissioner Munir moved and Commissioner Do seconded to approve the application with condition of approval 2 modified to indicate the business hours will be until 2 am and to modify condition 5 to discourage, instead of prohibit, congregating outside the business. The motion carried 4-0.

WORKSHOP

1. WORKSHOP: Preliminary Proposal of Housing Subdivision at the End of William and Thomas Avenues

Senior Planner Johnson presented the agenda report.

The property owner, Dr. Pritam Sabharwal, and his son, Sean Sabharwal, presented the preliminary proposed project.

Brisbane residents Dennis Busse, Storrs Hoen, Michelle Salmon and Beth Grossman asked questions and offered feedback on the project.

The Commission provided its preliminary feedback to the owner.

ITEMS INITIATED BY STAFF

Director Swiecki updated the Commission on the Draft EIR public comment meeting schedule.

ITEMS INITIATED BY THE COMMISSION

Commissioner Reinhardt provided an update on the status of the Green Building Ordinance Update Subcommittee and the Sustainability Subcommittee meetings.

Commissioner Munir asked about the status of the Traffic Subcommittee's work. Director Swiecki will communicate with the committee staff to add the Planning Commission to their mailing list.

ADJOURNMENT

There being no further business, Chair Munir motioned and Commissioner Parker seconded to adjourn to the meeting of September 26th, 2013. The motion carried 4-0 and the meeting adjourned at 9:36 p.m.

Attest:

John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.