

BRISBANE PLANNING COMMISSION
Action Minutes of August 8, 2013
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners, Do, Cunningham and Reinhardt and Chairperson Parker

Absent: Commissioner Munir

Staff Present: Community Development Director Swiecki and Senior Planner Johnson

ADOPTION OF AGENDA

Commissioner Do moved to adopt the agenda. The motion was seconded by Commissioner Cunningham. The motion carried 4-0.

APPROVAL OF DRAFT ACTION MINUTES

Commissioner Cunningham moved and Commissioner Do seconded to approve the draft action minutes of April 25, 2013. The motion carried 4-0.

Commissioner Reinhardt moved and Commissioner Cunningham seconded to approve the draft action minutes of June 13, 2013. The motion carried 4-0.

Commissioner Do moved and Commissioner Cunningham seconded to approve the draft action minutes of July 25, 2013. Reinhardt was absent from that meeting. The motion carried 3-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

- 1. PUBLIC HEARING: 40 Industrial Way Use Permit UP-4-13, Proposal for Outdoor Storage of Vehicles and Equipment for a Contractor's Yard; Applicant, Conal Gallagher; Owner, Goulding 2011 Family Rev Trust.**

Senior Planner Johnson presented the agenda report and answered the Commission's questions regarding the condition for abandonment of the use and requested that the condition be clarified to include removal of the fence.

There being no members of the public to address the Commission, Commissioner Cunningham moved and Commissioner Do seconded to close the public hearing. The motion carried 4-0.

Commissioner Do moved and Commissioner Cunningham seconded to approve the application. The motion carried 4-0.

WORKSHOP

1. **HOUSING ELEMENT SITES WORKSHOP:** Presentation of Background Data, Opportunities and Constraints on the Southeast Bayshore Sites (former location of VWR) and the Crocker Park, Park Lane Sites for Potential Rezoning to Housing.

Senior Planner Johnson presented the agenda report and he and Director Swiecki answered the Commission's questions regarding density and how that would translate to potential building heights, the process of rezoning, involvement of property owners in the process, site constraints, the proposed charrette process, timing and future steps.

Chairperson Parker acknowledged emails from Dana Dilworth and Michelle Salmon.

Cheryl Brayton asked questions of staff regarding the charrette and environmental study processes.

ITEMS INITIATED BY STAFF

Director Swiecki updated the Commission on the Draft EIR public comment period, that the City Council will be considering extending the deadline.

ITEMS INITIATED BY THE COMMISSION

Chairperson Parker indicated that any Baylands emails received by the Commission from the public should be forwarded to staff and asked about the timing of Commission's comments on the EIR.

Commissioner Cunningham commented that the Green Building Subcommittee will be meeting on September 4th.

ADJOURNMENT

There being no further business, Chair Parker motioned and Commissioner Cunningham seconded to adjourn to the meeting of August 22nd, 2013. The motion carried 4-0 and the meeting adjourned at 8:37 p.m.

Attest:

John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.