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**Brisbane Parks and Recreation Commission Action Minutes**

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**REGULAR MEETING**

**March 27, 2013**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Chair Bologoff called the meeting to order at 6:00 p.m.

**ROLL CALL**

Commissioners present: Bologoff, Cutler (arrived at 6:10 p.m.), Dunn, Fryer, Hart, Lentz and Marmion

Staff present: Deputy City Manager/Administrative Services Director  
Schillinger, Administrative Management Analyst Cheung and  
Recording Secretary Carpenter

**ADOPTION OF AGENDA**

Chairperson Bologoff suggested moving “New Business B. Community Park-review application for a Doggie Fair” to follow “Approval of Minutes”.

Commissioner Marmion moved, seconded by Commissioner Fryer, to approve the agenda as amended. The motion carried 6-0.

**APPROVAL OF MINUTES**

**February 27, 2013**

Commissioner Hart moved, seconded by Commissioner Lentz, to table the February 27, 2013 minutes. The motion carried 6-0.

**NEW BUSINESS**

**Community Park – review application for a Doggie Fair**

Community Park applicant and Brisbane resident, Connie Chow, introduced herself to the Commission and gave a brief description of her plans for dog services and a proposal for a Doggie Fair in the Community Park. She is requesting the use of the gazebo for vendor usage during the proposed Doggie Fair. She also added that she is hoping for 100-200 attendees.

### **Community Park – review application for a Doggie Fair (cont)**

Commissioner Dunn encouraged Ms. Chow to visit the Brisbane Dog Park and introduce herself to the people that currently have dog walking businesses and other dog owners that frequently use the dog park. The commissioners continued asking clarifying questions.

Director Schillinger stated that due to the expected number of attendees, this request should now go to the City Council. Commissioners Marmion and Fryer gave their support for this park event application.

### **CITIZEN COMMUNICATIONS**

#### **Renaming the Community Park to Star Park**

Delores Gomez, Brisbane resident, gave a brief history on the creation of the Brisbane Community Park. She stated that a vigorous group of residents supported the idea of a community park on the old Mozzetti Motel site. She added that residents agreed that the park should be named the Brisbane Community Park and not named for any person, place or thing. Ms. Gomez stated she respects their decision and the history of the community park and hopes others will respect the history as well and keep the name simple, unique and special.

Dan Twomey, Brisbane resident and member of the original community park committee, stated he wanted to make sure that whoever suggested changing the name of the park, understands the history of the park. He stated that the idea of a community park was a way of Brisbane reclaiming its identity. He said there was a grass roots effort in developing the idea of a park and bringing Brisbane back to Brisbane. Residents, at that time, agreed to just refer to the park as the community park.

Michele Salmon, Brisbane resident, supports keeping the name, Brisbane Community Park and does not think branding it Star Park is the right thing to do; adding that changing the name of the Festival of Lights to Festival of Stars is the not right thing to do either. She asked the Commission to not approve branding “the park” to Star Park.

### **OLD BUSINESS**

#### **Farmer’s Market – summary update**

Administrative Management Analyst Cheung reported that she spoke to the Farmer’s Market manager and after almost a year, he is pleased with the success of the Farmer’s Market and that residents have come out and supported it as best as they could. He would like to keep it as a year-round market, but to consider earlier hours during the winter months.

### **Grassy Area Fee Changes – revisit**

Staff presented a slight change to the grassy area fee schedule that was agreed upon at the last Commission Meeting. Recording Secretary Carpenter suggested that the same hourly rate apply to each reserved hour, including the 3-hour minimum fee, adding that this would simplify and streamline the process for the renter as well as for staff.

Commissioner Marmion moved, seconded by Commissioner Fryer, to accept the new proposed rates for the rental of open grassy areas in the community park. The motion carried 7-0.

### **NEW BUSINESS**

#### **Election of Officers**

Director Schillinger mentioned that this is traditionally the time of year to for the commissioners to decide if they would like to change officers or not.

Commissioner Fryer commented that this marks just over one year that he has been on the Commission and how much he has enjoyed the experience and how much he has learned from the three more experienced commissioners. He added that if the Commission decides to elect new officers, he thinks it is a good idea to stay with someone that is more experienced; he then nominated Commissioner Marmion for the position of chair.

Commissioner Dunn suggested not making a change at this time and asked Chairperson Bologoff if she would be willing to continue as chair. Chairperson Bologoff said yes she would be willing to serve as chair for another year. The other commissioners agreed not to make any changes at this time.

### **REPORTS**

#### **Chairperson**

None.

#### **Subcommittees**

##### **Subcommittee Meetings – reports**

#### **Habitat Restoration Day**

Director Schillinger commented that the Habitat Restoration Day is scheduled for April 13 at 9:00 a.m. at Costanos Canyon, and that food and t-shirts will be provided.

### Concerts in the Park

Chairperson Bologoff reported that all the bands have been selected for this year's Concerts in the Park series and that there is a "local bands" concert scheduled for August 30 at the Marina.

Analyst Cheung added that the series would begin on July 26 and stated that she is actively taking sponsorships. Ms. Cheung also mentioned that she is working with the manager of the Farmer's Market to move the market to Fridays during the concert series, and she is contacting the local restaurants about having specials on concert nights.

Commissioner Dunn suggested that "sponsor certificates" be given to the concert sponsors to hang in their windows. Ms. Cheung thought that was a good idea.

### Teen Services

#### Skate Park

Commissioner Lentz reported that the primary subject discussed at the Teen Services Subcommittee Meeting was the Skate Park renovation idea because it has been identified as a priority for this Commission. She stated the plan is to keep the same basic footprint with dropping-in concrete elements similar to what is currently there. Next, the subcommittee will be considering an action plan including costs, designs and fund raising plans to present to City Council. She said the subcommittee would like a public forum to get citizens involved.

Director Schillinger recommended that it is time to invite someone from the Public Works Department to attend the next subcommittee meeting.

### Trails Development

Commissioner Hart reported that the list of trail repair recommendations has been given to Recreation Supervisor Carmick.

### Marina

Director Schillinger reported that the issues discussed at the Marina Subcommittee Meeting was grant money for a kayak entrance as part of the water trail and a community fund raising event.

### Fund Raising

Commissioner Hart reported that the subcommittee discussed a long-term plan for a regional event that would be unique to Brisbane.

Commissioner Dunn added that the goal of the event is to bring people into Brisbane and to entice them to come back.

### **Public Art**

Commissioner Fryer reported that the subcommittee is about mid-stream in writing the first draft of the public art ordinance. He said they are still planning a field trip Emeryville; being that Emeryville is the best match as a community to Brisbane.

### **Setting Subcommittee Dates**

The commission reviewed the subcommittee list and set-up various meeting dates.

### **Commissioners**

#### **CPRS Conference – review**

The Commissioners and staff, that attended the CPRS Conference, reported on the classes/workshops they attended and ideas that came from these classes.

### **Staff**

#### **Programs Report**

Recording Secretary Carpenter reported on current recreational program activities.

#### **Follow-Up from City Council Meeting**

#### **Renaming the Festival of Lights to Festival of Stars & Renaming the Community Park to Star Park**

Director Schillinger commented that the mayor asked this commission to discuss the issues of renaming the Festival of Lights to Festival of Stars & renaming the Community Park to Star Park.

The commission considered citizens' arguments against the renaming of the Festival of Lights and the Brisbane Community Park (brought forward during Citizen Communications) and further discussed these issues. No citizens were present to support the proposed name changes.

Commissioner Dunn moved, seconded by Commission Fryer, to recommend to City Council not to change the names of the Festival of Lights or the Community Park. The motion carried 7-0.

### **COMMISSION MATTERS**

#### **Written Communications**

None.

**Commission Calendar**

Commissioner Hart announced that he is resigning from the P&R Commission. The other commissioners thanked Commissioner Hart for his service and wished him well.

The Commission discussed items for the next P&R Commission Meeting.

**ADJOURNMENT**

Commissioner Marmion moved, seconded by Commissioner Dunn, that the meeting be adjourned. The motion carried 7-0 and the meeting adjourned at 7:58 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.